

Conemaugh Valley School District
Board of School Directors
Committee and Regular Meeting
May 12, 2016

Committee
Meeting

The regular monthly Committee Meeting of the Conemaugh Valley Board of School Directors was held on Thursday, May 12, 2016, in the music/art room of the Conemaugh Valley Elementary School. The meeting was called to order by President Todd Roberts at 6:35 P.M. A moment of silence was observed. A flag salute was led by Francis Truscello, Sr. Roll call of members present: Donell Jacoby, Peter Knaze, Todd Roberts, Melissa Ross, James Stiffler, Jr., Francis Truscello, Sr., and Mark Vibostok. Also present: Rebecca Castiglione, Shane Hazenstab, William Kanich, David Lehman, and Eric Miller. Absent: Jennifer Reese, David Rykala, and Attorney John Kuzmiak, Esq.

Speakers

1. Scott Rykala spoke about the end of year activities:
 - a) End of year dances
 - b) Student Council conference @ UPJ
 - c) Fall homecoming activities
 - d) Thank you to the board for the conference support

2. Mrs. Rebecca Castiglione spoke about the Jr. High Softball Tournament that occurred on Sat., May 7, 2016. The proceeds from the tournament/basket raffle will provide a \$500.00 scholarship in memory of Madison K. Stetson, Mrs. Castiglione's daughter, who was a member of the Jr. High Softball team. The proceeds will also be used for the purchase and installation of an electronic scoreboard for the Lady Jay's home field. This will be a permanent memorial for Maddie.

3. Mr. Ken Robinson, TSA advisor, spoke about the upcoming request to send students to the national TSA conference in Nashville, TN from June 28 – July 2, 2016.

4. Bob Schirf, C.O.O. of Gittings Security, spoke about a proposal for one or three years of coverage as it relates to the two school buildings.

- Communications
1. A thank-you to the Board was received for the memorial gift to the Stiffler family.
 2. CV Alumni Association letter announcing the Annual Alumni Golf Outing at Northwinds Golf Course on August 6, 2016.
 3. Letter from Admiral Peary Area Vo-Tech stating they are decreasing the cost per student to \$6,118.64 for the 2016-2017 school year.

Executive Session Motion by Mr. Truscello, Sr., second by Mrs. Ross to enter into Executive Session for Legal and Personnel Issues at 7:09 P.M.

All "Ayes". Motion Carried.

Executive Session End Motion by Mr. Truscello, Sr., second by Mr. Vibostok to end Executive Session at 7:20 P.M.

All "Ayes". Motion Carried.

Adjournment Motion by Mr. Vibostok, second by Mr. Truscello, Sr. to adjourn the Committee Meeting at 7:45 P.M.

All "Ayes". Motion Carried.

Regular Board Meeting

The regular monthly Board Meeting of the Conemaugh Valley Board of School Directors was held on Thursday, May 12, 2016, in the music/art room of the Conemaugh Valley Elementary School. The meeting was called to order by President Todd Roberts at 7:58 P.M. Roll call of members present: Donell Jacoby, Peter Knaze, Todd Roberts, Melissa Ross, James Stiffler, Jr., Francis Truscello, Sr. and Mark Vibostok. Also present: Rebecca Castiglione, Shane Hazenstab, William Kanich, David Lehman, and Eric Miller. Absent: Jennifer Reese, David Rykala, and Atty John Kuzmiak.

Minutes &
Reports

Motion by Mr. Truscello, Sr., second by Mr. Knaze to accept and place on file the minutes of the Committee and Regular Board Meeting from April 14, 2016; the Treasurer's Report for April 2016; Payment of Bills Prior to Board approval in the amount of \$384,103.89; Bills for Payment in the amount of \$64,845.02; Cafeteria Bills to be approved in the amount of \$41,072.90; Condensed Expenditure Summary for April 2016; Condensed Revenue Summary for April 2016.

All "Ayes". Motion Carried.

Appointment of
a Board Treasurer

1. Motion by Mrs. Jacoby, second by Mr. Roberts to approve the appointment of Francis Truscello, Sr. as Board Treasurer from July 1, 2016 to June 30, 2017. The stipend for this position is \$1,800.00

Roll call vote: Six (6) yes, Donell Jacoby, Peter Knaze, Todd Roberts, Melissa Ross, James Stiffler, Jr., and Mark Vibostok. Two (2) Absent, Jennifer Reese and David Rykala. One (1) abstention, Francis Truscello, Sr.

Motion Carried.

Motion by Mr. Truscello, Sr., second by Mr. Vibostok to approve the following:

Bank
Depositor

2. The First National Bank of Pennsylvania as Bank Depositor for the 2016-2017 fiscal year.

Grant
Application

3. The Superintendent to apply for the grants from the following entities for the 2016-2017 school year: state, federal, and private foundations.

The Learning Lamp
Substitute Teacher
Agreement

4. The substitute teacher agreement between the CVSD and The Learning Lamp to provide substitute teacher management services for the 2016-2017 school year.

(Attachment A)

The Learning
Lamp Substitutes

5. The following substitutes through The Learning Lamp:

Kirsten Bryan ~ Rebecca Muha ~ Ronald Smail ~ Tiffany Swartz

Note: The district reserves the right to secure additional substitutes should it be necessary.

(Attachment B)

Employee Handbook
Software

6. The purchase of HR Direct Handbook Software for use in creating a CVSD Employee Handbook at a cost of \$329.00.

(Attachment C)

PSBA
Membership

7. The upgrade of the Standard PSBA Membership to the All-Access Package at a cost of \$5,473.89.

(Attachment D)

Summer
Extended Learning
Opportunities

8. The formation of a summer extended learning program at a cost not to exceed \$4,890.00.

(Attachment E)

Roll call vote: Seven (7) yes, Donell Jacoby, Peter Knaze, Todd Roberts, Melissa Ross, James Stiffler, Jr., Francis Truscello, Sr., and Mark Vibostok. Two (2) Absent, Jennifer Reese and David Rykala.

Motion Carried.

Vocational
Education Program

9. No motion was made to alter the Vocational Education Program from a two (2) year program, which is currently in use, to a three (3) year program, with the exception of Cosmetology. The district students have shown exemplary scores on the NOCTI Exam with the two (2) year program. Therefore the recommendation has died.

Motion made by Mr. Truscello, Sr., second by Mr. Stiffler, Jr. to approve the following:

Act 93
Agreement

10. The Act 93 agreement as proposed by the Administrative Negotiation team and to continue through the 2018-2019 school year.

Note: This is a three (3) year agreement, \$2,520.00 salary adjustment per year, and includes some minor language adjustments.

(Attachment F)

Compensation
Adjustment-Business
Manager

11. The salary adjustment for the Business Manager as presented by the Administrative Negotiation team and to continue through the 2018-2019 school year.

Note: This is for a \$2,520.00 per year increase for each of the three (3) years.

Roll call vote: Seven (7) yes, Donell Jacoby, Peter Knaze, Todd Roberts, Melissa Ross, James Stiffler, Jr., Francis Truscello, Sr., and Mark Vibostok. Two (2) Absent, Jennifer Reese and David Rykala.

Motion Carried.

TSA National
Conference

12. Motion by Mr. Roberts, second by Mrs. Ross to approve the TSA Club Field Trip to the National Conference in Nashville, TN from June 28, 2016 – July 2, 2016. This field trip will include 8 students, 1 teacher, and 1 parent at a cost of \$6,588.96.

(Attachment G)

Roll call vote: Seven (7) yes, Donell Jacoby, Peter Knaze, Todd Roberts, Melissa Ross, James Stiffler, Jr., Francis Truscello, Sr., and Mark Vibostok. Two (2) Absent, Jennifer Reese and David Rykala.

Motion Carried.

Motion by Mrs. Jacoby, second by Mr. Roberts to approve the following:

- Resignation –
Professional Staff 13. The resignation of Joanne Peschock, RN as the District Nurse effective June 2, 2016.

(Attachment H)

- Student and Athletic
Insurance Renewal 14. The renewal of the student and athletic insurance coverage for the 2016-2017 school year as proposed by Gleason Financial with a premium of \$18,731.00 for the year.

(Attachment I)

- Safety Committee
and Job Description 15. The creation of Safety Committee positions and the impact statement, along with the job descriptions, of each position. The cost is not to exceed \$1,200.00.

(Attachment J)

- Summertime
Substitute
Cleaners/Custodians 16. The hiring of the following for summertime substitute cleaning:

Ali Bozic	Jan Grush	Bertha Owens
Mary Peruso	Tammy Smith	Michele Sodano

- Student Activity
Account Reports 17. The Student Activity Reports for March & April 2016.

(Attachment K)

2016-2017 Bid
Results

18. The following bid results for the 2016-2017 school year.

(Attachment A-A)

Asbestos Abatement
Bid Documents

19. The hiring of Volz Environmental to prepare asbestos abatement bid documents for the removal of floor adhesive in the high school auditorium.

Note: Cost is accounted for in high school auditorium soft costs.

(Attachment A-B)

Roll call vote: Seven (7) yes, Donell Jacoby, Peter Knaze, Todd Roberts, Melissa Ross, James Stiffler, Jr., Francis Truscello, Sr., and Mark Vibostok. Two (2) Absent, Jennifer Reese and David Rykala.

Motion Carried.

Admiral Peary
Vocational
Technical School
Budget Decrease

Note: No action required

At the April 21, 2016 regular meeting of the Admiral Peary Joint Operating Committee, a motion was made and approved to reduce the 2016-2017 APVTS general fund budget by \$177,204.00. The result of this decrease will thereby reduce the cost per student for the 2016-2017 fiscal year to \$6,118.64. Please find the revised 2016-2017 cost analysis spreadsheet attached.

(Attachment)

Adjournment

Motion by Mr. Truscello, Sr., second by Mr. Stiffler, Jr. to adjourn at 8:11 PM.

All "Ayes". Motion carried.

Respectfully Submitted,

Donell Jacoby
Secretary

DJ/cm