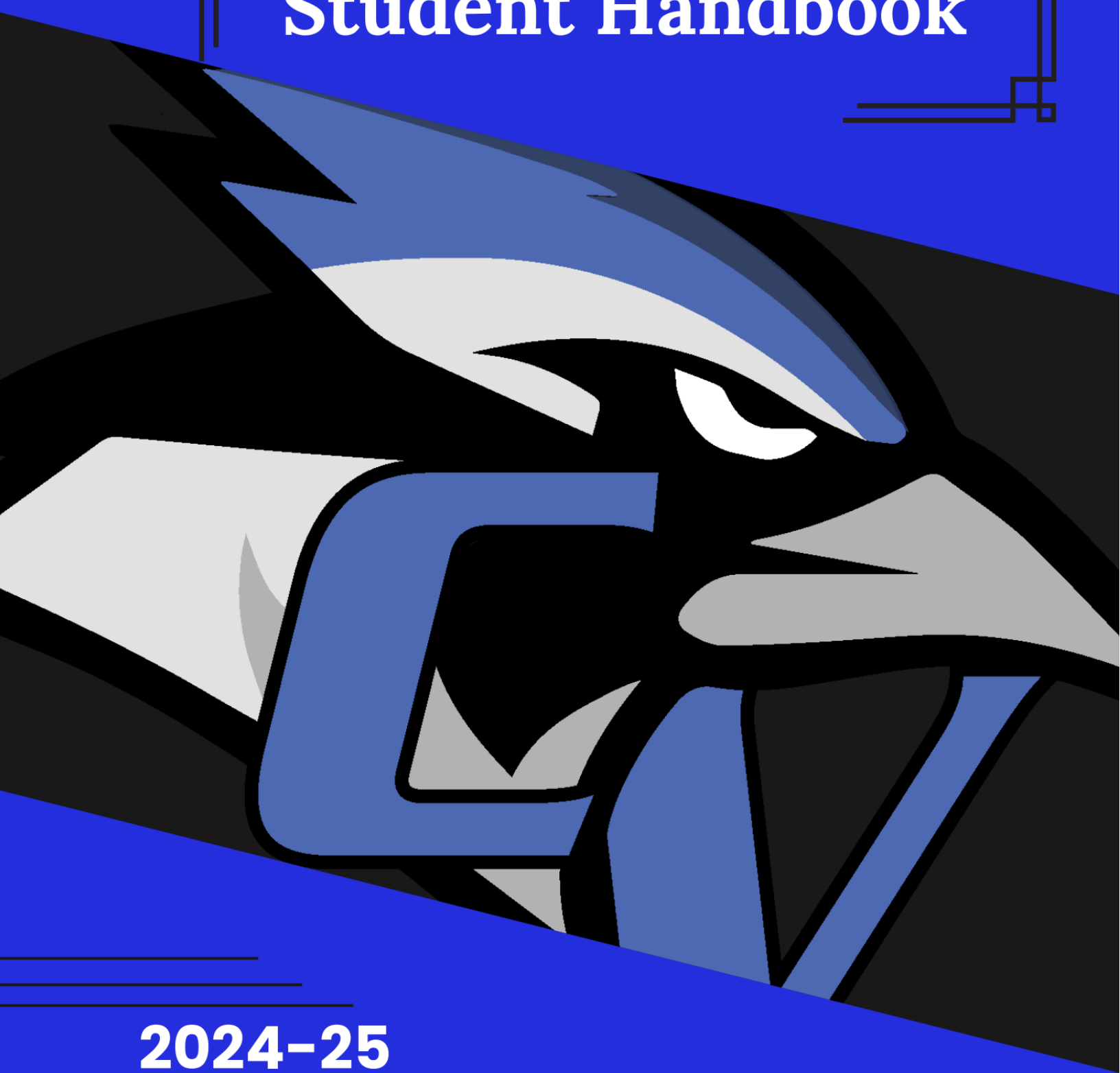


CONEMAUGH VALLEY HIGH SCHOOL

Student Handbook



2024-25

School Year

**CONEMAUGH VALLEY
JUNIOR-SENIOR HIGH SCHOOL**

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Superintendent: Mr. Shane Hazenstab

Principal: Dr. Brian Randall

Dean of Students: Mr. Robert Beiter

School Counselor: Ms. Megan Hudson

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Principal's Message

Welcome to our High School Handbook, designed to outline the comprehensive services we offer beyond the general curriculum, including our discipline procedures. Our discipline policy is crafted to not only address actions that disrupt our primary mission but also to foster the growth and development of our students into responsible young adults while maintaining a safe and respectful environment.

Mistakes are a natural part of the human experience, and our role as a community is to prepare our students for the future by helping them navigate these challenges. Growing up involves making choices, and it is the shared responsibility of all adults—parents, educators, and community members—to guide our students. By modeling and rewarding appropriate behavior and holding each other accountable, we support our students' development.

Our approach to discipline is twofold: restorative and punitive. We believe in learning from mistakes and providing opportunities for improvement, while also ensuring accountability. Each disciplinary situation is evaluated on a case-by-case basis, with a progressive structure tailored to each student's needs and a focus on positive outcomes. Clear and consistent communication with families is essential throughout the high school journey.

Parental and guardian involvement is critical to a student's success. Research consistently shows that students achieve more when their parents are engaged in their education. This is particularly important for students facing challenges. When parents are informed, involved, and supportive, students are more likely to benefit from the services provided by the school.

This handbook also details the various support services available to our students, addressing their academic, emotional, social, and mental health needs. These services are designed to help students find and stay on the right path. Studies show that when students discover and are passionate about their future goals, the need for disciplinary action significantly decreases.

Thank you for your continued support and partnership in your child's education.

Sincerely,

Dr. Brian Randall
High School Principal

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School Calendar

CONEMAUGH VALLEY SCHOOL DISTRICT 2024-2025

M	T	W	Th	F
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AUGUST (7 days)

			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

SEPTEMBER (20 days)

2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

OCTOBER (23 days)

	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

NOVEMBER (18 days)

				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

DECEMBER (14 days)

2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

Day 45: 10/24/2024
Day 90: 1/13/2025
Day 135: 3/20/2025
Day 180: 5/27/2025

Keystone Testing Window

Winter: 12/4/24 to 12/18/24
Spring: 5/12/25 to 5/23/25
Algebra, Biology &

AUGUST

19-20 - Teacher Inservice Days (2)
20 - Meet the Teacher Night (5:30-7:30)
22 - First Day for Students

SEPTEMBER

2 - Labor day

OCTOBER

14 - Act 80 Day (#1)

NOVEMBER

7 - Parent Evening Meetings (5:30-7:30)
8 - Act 80-Conferences (#2)
11 - Veteran's Day
27 - Early Dismissal
28, 29- Thanksgiving Vacation

DECEMBER

2- Thanksgiving Vacation
20 - Early Dismissal
23 - Teacher In-service (3)
24-31 - Christmas Vacation

JANUARY

1 - Christmas Vacation
20 - Martin Luther King Day & Snow make-up

FEBRUARY

14 - Act 80 Day (#3)
17 - President's Day & Snow make-up

MARCH

14 - Teacher In-service (4)

APRIL

18, 21 - Easter Vacation

MAY

26 - Memorial Day
27 - Last Day for Students
28 - Teacher In-service (5)

PSSA Testing Window

English/Language Arts: 4/21/25 to 4/25/25
Math: 4/28/25 to 5/2/25
Science: 4/28/25 to 5/2/25
Make-up Testing: 4/28/25 to 5/2/25
Testing Includes Grades 3-8

M	T	W	Th	F
---	---	---	----	---

JANUARY (21 days)

		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

FEBRUARY (19 days)

3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

MARCH (20 days)

3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

APRIL (20 days)

	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

MAY (18 days)

			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

JUNE

2	3	4	5	6
9	10	11	12	13

Snow Make-up Days:
1/20/2025
2/17/2025
Additional snow days
will be Flexible
Instruction Days (FID) or
added to the end of the
calendar.

Bell Schedule

Period	Start	End	
1A	7:40	8:23	
2	8:26	9:06	
3	9:09	9:49	
4	9:52	10:32	
L1	10:35	11:05	Vo-Tech/Band Lunch
	10:35	11:15	
L2	11:08	11:48	Band Period
	11:18	11:48	7-8-9 Lunch
	11:18	11:58	
L3	11:51	12:31	10-11-12 Lunch
	12:01	12:31	
5	12:34	1:14	
6	1:17	1:57	
7	2:00	2:40	
1B	2:43	2:46	

Note: Bell schedule is shortened on Fridays and will be altered during 2 hour delays

Definitions

BULLYING/CYBER-BULLYING

Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occurs in a school setting and/or outside a school setting, that is severe, persistent or pervasive and **includes an imbalance of power/social standing** and has the effect of doing any of the following:

Substantial interference with a student's education

Creation of a threatening environment

Substantial disruption of the orderly operation of the school

This handbook addresses procedures and penalties for those associated with bullying.

DETENTION

CVHS schedules detention either in school or after school Monday-Thursday. The days will be scheduled based on the availability of the teacher assigned to monitor detention. The guidelines for detentions are as follows:

Electronic devices - other than school-supplied Chromebooks, are prohibited

Any of the following infractions during detention will result in further disciplinary action: sleeping, disruption, failure to bring work, tardiness, any other violation of school rules.

DUE PROCESS

Students will be given the right to give their account of any incident that may result in discipline being assigned. They also have the right to produce witness testimony.

E-HALL PASS

EHP is an online resource used to track students' travels about the building. This is in the spirit of student safety and accountability. Students can access EHP through their Chromebooks on the Clever portal and on a mobile app. All student movement is tracked through EHP. This service has eliminated the use of paper passes. Students identified as being excessively out of class may have EHP restrictions or be placed on a "Restricted Hall Pass" (See the definition of Restricted Hall Pass).

EXTRACURRICULAR PARTICIPATION

Student attendance, academic standing, and discipline will be considered when permitting a student to participate in extracurricular activities. Extracurricular activities include but are not limited to school dances, field trips, incentive days, etc. Athletes' grades are checked every Friday. Prior to a non-athletic event, grades will be run two days prior to the event. Students must be passing 5 of their scheduled courses.

FLEXIBLE INSTRUCTION DAY (FID)

A flexible instruction day can be assigned in place of a traditional snow day. When this occurs, all families will be notified and students will follow their regular bell schedule.

HONOR ROLL (INCLUDING HIGH HONORS)

- Honor Roll - students will achieve Honor Roll if their report cards have grades greater than or equal to 85%.
- High Honor Roll - students will achieve High Honors if their report cards have grades greater than or equal to 93%.

LOCKERS

Students are assigned lockers and combinations to those lockers. This is the area where students can keep their belongings during the school day. Lockers are property of the school district. Combinations should be kept private from other students, as the district is not responsible for lost, stolen, or damaged property.

NO CONTACT AGREEMENT

In an attempt to curb bullying or diffuse situations among students, students may be assigned a no- contact agreement. This agreement forbids any contact during regular school hours, during school activities, and any other types of contact that may disrupt the school day.

RESTRICTED HALL PASS

- A Restricted Hall Pass may be issued to students who have been identified as
 - Frequently departing from class
 - Out of Assigned area
- Administration reserves the right to assign a Restricted Hall Pass, including the amount of time it may be used.
 - Restriction 1: Students will be limited on their available opportunities to leave the classroom through E-HallPass.
 - Restriction 2: Students will be given a paper pass that can only be used to access the Nurse or School Counselor. Note: restrooms are available through the nurse's office.

SCHOOL-WIDE POSITIVE BEHAVIOR INTERVENTION SUPPORT (SWPBIS or PBIS)

SWPBIS is a committee of staff and students that compile ideas to help the school focus on rewarding positive behaviors, teaching appropriate behaviors, making school an enjoyable experience, and increasing student participation and morale.

SECURITY RECORDING & ALARMS

For your safety and security, this school is equipped with video monitoring and alarms. It may be used in discipline cases.

STUDENT ASSISTANCE PROGRAM (SAP)

The Student Assistance Program (SAP) is designed to help school personnel identify issues which pose a barrier to a student's learning and school success. SAP utilizes a systematic process, along with a specially trained team of school personnel, to intervene and refer those students to appropriate school and/or community services.

SUSPENSION

A temporary disciplinary exclusion from school for a violation of school rules. Some other information regarding suspensions:

- Suspension can be served in or out of school, as determined by CVHS administration.
- While suspended, students may not attend or participate in any school-related extracurricular activities on those calendar days.
- Students who owe suspension days on Fridays and Mondays may not participate in school-related activities on the same weekend.

TRANSCRIPTS

Upon request, the main office will prepare official transcripts for institutions of higher learning or employers. Transcripts are free to current students. After graduation, a cost of \$3.00 will be charged for each transcript requested.

VALUABLES

Students **ARE NOT ENCOURAGED TO BRING VALUABLES**. Lost or stolen valuables are not the responsibility of the Conemaugh Valley School District. If students and staff bring monetary or personal valuables into the school, they are responsible for the protection of those items.

WORK PERMITS

Federal and State laws govern the employment of minors. Child Labor Laws require the issuance of Work Permits, which will be issued in the main office of the home school. A job or promise of employment may be necessary before applying for a Work Permit. Permits are necessary until age 18. The appropriate paperwork can be completed in the high school main office. CVHS is the hub for all students who reside in CVSD, including those in private or charter schools.

Student Services

Conemaugh Valley High School offers a variety of student services designed to support our students' academic, social, and emotional well-being. Our primary services include the School Counselor, Behavior Health Technician, and REACH Counselor.

School Counselor: The School Counselor is readily available to assist students with a wide range of needs, including personal counseling, academic scheduling, questions regarding historical grades, and guidance on graduation pathways.

Behavior Health Technician: The Behavior Health Technician is on hand to support students with behavioral and emotional challenges. He provides intervention strategies, coping mechanisms, and work closely with students to promote positive behavior and mental health.

REACH Counselor: Through the REACH program, Conemaugh Valley High School offers access to a certified counselor who provides additional support to students. Parent permission is required for a student to see the REACH counselor. However, once consent is given, these services are provided at no cost to the family.

At Conemaugh Valley High School, our goal is to ensure that all students feel safe and secure in their learning environment. We recognize that social and emotional issues can impact academic performance, and our dedicated student services team is here to help students navigate these challenges effectively.

We offer additional services to students. Below are some of those services:

Student Assistant Program (SAP)

The Pennsylvania Student Assistance Program (SAP) is an integral part of Conemaugh Valley High School's commitment to student success. SAP is a systematic team process designed to mobilize school resources to address and remove barriers to learning.

Our SAP team is dedicated to identifying and addressing issues such as alcohol, tobacco, other drugs, and mental health concerns that may hinder a student's academic and personal success. The primary goal of SAP is to help students overcome these barriers, enabling them to achieve, advance, and stay engaged in their educational journey.

While Student Assistance Programs are found in various parts of the country, the structure and operation of SAP in Pennsylvania are uniquely tailored to meet the needs of Pennsylvania families and students. Our SAP team works collaboratively to provide the necessary support and resources, ensuring every student has the opportunity to thrive.

The process:

- Students are referred to the SAP team by teachers, other professionals, other students, or themselves.
- The team reviews the referrals and gathers relevant data regarding the students' behaviors, attendance, and grades.
- If there is a legitimate concern, the family and the SAP team work together to meet the needs of the student. Parent support is critical to success.
- Plans are then developed based on the individual student's situation, the seriousness of the behavior, and the school's policies and procedures.

High School Nurse

The Conemaugh Valley High School Nurse provides essential health services to support the well-being of our students. The school nurse is available to address a variety of health-related needs, including:

- **First Aid and Emergency Care:** Immediate care for injuries and sudden illnesses that occur during the school day.
- **Medication Administration:** Safe administration of prescribed medications to students, as authorized by a healthcare provider and parent/guardian.

- **Health Screenings:** Routine health screenings such as vision, hearing, and scoliosis checks to identify and address potential health issues early.
- **Chronic Condition Management:** Support and management for students with chronic health conditions like asthma, diabetes, and allergies.
- **Health Education:** Providing information and resources on various health topics to promote healthy lifestyles and prevent illness.
- **Immunization Monitoring:** Ensuring all students meet state immunization requirements to maintain a healthy school environment.
- **Referral Services:** Connecting students and families with external healthcare providers and community resources as needed.

The administration of medication can only be exercised by the school nurse. All prescription medications must be brought to the school by a responsible adult, not the student. The medication will remain in the nursing office for the specified administration time. Medication is not permitted to be kept on the student or in the student's locker (see below for further details on EpiPens and asthma inhalers). Prescription medication must be accompanied by the proper form filled out by a physician or specific school orders given by a physician. The medication must be in the original prescription bottle. Prescription medications will not be given without a physician's order or the required form filled out.

EpiPens and Asthma Inhalers

Students at CVHS are allowed to carry their personal EpiPens and asthma inhalers with them only if they have provided a doctor's order to the school nurse. The order must state that the student is permitted to carry the medication and must include the medication name, dose, frequency, and usage instructions. If the student uses their EpiPen or inhaler in school, they must report immediately to the nurse for evaluation.

Illness/Injury during School

A student who becomes ill or sustains an injury during the school day must obtain a pass from the classroom teacher before reporting to the nursing office. If the nurse is unavailable, the student should report to the office. Students are always accountable to their assigned areas and must be in the presence of an adult, especially if medical attention may be necessary.

Students Calling Home Without Permission

Students are not permitted to contact parents to be taken home without permission from the nurse (for medical reasons), school counselor (for mental health reasons), or building principal.

- Students who are picked up by a parent/guardian and leave without being released by authorized personnel will receive an unlawful absence as defined by the attendance policy.
- Students who contact an outside guardian to leave school will be issued a Level 1 discipline referral.

Visiting the School Nurse's Office

- Non-urgent visits to the nurse can be made during lunch, study hall, and between classes.
- Urgent visits for injury or illness can be made at any time, with a pass from the teacher.
- Students may visit the nurse's office for scheduled medication times. Teachers will grant a pass to students. In an extreme emergency situation, please call the main office and/or 9-1-1. Passes to leave will not be required in extreme emergency situations. While students are in the nurse's office for evaluation, rest, or waiting to be picked up, cell phones and electronic devices **are not permitted during the office visit.**

Our goal at Conemaugh Valley High School is to ensure that all students are healthy, safe, and ready to learn. The school nurse plays a critical role in fostering a supportive and healthy school environment.

Dean of Students

The Dean of Students oversees several critical areas, including attendance, behavior, and various other student-related concerns. Attendance and behavior management are closely linked to the School-Wide Positive Behavior and Intervention Support (SWPBIS) Team.

Attendance

- **Maintaining Accurate Records:** Ensuring all student attendance records are up-to-date and accurate.
- **Conducting SAIC Meetings:** Leading School Attendance Improvement Conferences (SAIC) and

developing attendance plans with students.

- **Attendance Policy:** Refer to the Attendance Policy section for detailed information.

Discipline

- **Processing Discipline Referrals:** Handling discipline referrals in accordance with the procedures outlined in this handbook.
- **Student and Family Meetings:** Meeting with students and their families to discuss disciplinary matters and related issues.
- **Discipline Procedures:** Detailed discipline procedures are provided in this handbook.

Community Outreach

- Engaging with the community to foster relationships and support for student success.

The Dean of Students plays a pivotal role in maintaining a positive and productive school environment, ensuring that all students have the opportunity to succeed academically and behaviorally.

Special Education Services

Special education services are mandated at both the state and federal levels to ensure that all students receive the support they need. Students requiring special education services, including learning support, emotional support, autistic support, 504 plans, and gifted services, will be provided with the necessary accommodations and modifications to meet their individual needs.

If you believe that your child is in need of special education services or would like to discuss issues related to your child's current special education services, please contact the Special Education Facilitator. Our goal is to work collaboratively with families to ensure the best possible educational outcomes for every student.

Admiral Peary Area Vocational Technical School (APVTS)

Students entering grades 10, 11, and 12 have the opportunity to apply for admittance to the Admiral Peary Career and Technology Center. Admiral Peary offers opportunities for trade specific training.

New Student Procedures (This form is provided to all interested students) include...

- Teachers must complete the Google Recommendation Form
- Students must obtain a written recommendation from a current or past teacher.
- Students must write the required CVHS Admission Essay.
- Students must sign an agree to the Contract & Ground Rules for all CVHS students.
- Students must have the Recommendation of a building administrator or school counselor
- Students must complete the online application to APVTS

Contract & Ground Rules address the following for all CVHS students attending APVTS...

- Eligibility to stay back at CV during afternoons on specific days
- Unexcused Absences
- Medical Excuses – particularly Fridays
- Behavior Expectations to, at, and from vo-tech
- Academic Expectations

Students who do not meet and/or maintain the above requirements will not be approved for admittance to the Admiral Peary Career and Technology Center. Building level administrators are permitted to consider exceptions to the above requirements in unique circumstances.

Admiral Peary Frequently Asked Questions

Q: Can CTC students drive to APVTS?

A: No

Q: Can CTC students miss class for functions at the home school?

A: This is addressed in the Contract & Ground Rules for CVHS students.

Q: Fridays are shorter for Conemaugh Valley than for the CTC, are students permitted to miss on Fridays?

A: No, students signed up for the CTC and the school pays a significant amount per student to attend. Absenteeism and Medical Excuses are addressed in the Contract & Ground Rules for CVHS students.

Q: When Admiral Peary is canceled and CV still has school, do we need to attend?

A: Yes – students must attend their morning classes. With an approved ride home, students may leave after their lunch period ends.

Q: When CV is canceled and Admiral Peary still has school, do we need to attend?

A: The policy depends on the situation: if the cancellation is due to weather, there will be no classes. However, if Conemaugh Valley is scheduled to be off and APVTS is scheduled to be in session (which is rare), then classes will proceed as scheduled.

Homebound Instruction

Teachers and parents shall notify the principal's office of all cases that deserve homebound instruction. Homebound instruction will be provided to students confined to home or hospital for physical disability, illness or injury, or when such confinement is recommended for psychological or psychiatric reasons.

Homebound instruction should begin when a doctor gives approval, provided homebound instruction is approved by the Board. Before homebound instruction is approved, it should be anticipated that a student is absent a minimum of three (3) to six (6) weeks.

Homeless Education

McKinney-Vento Homeless Education Assistance Act guarantees a free and appropriate public education for all homeless children and youth. B.E.C. 42 U.S.C. 11431 outlines procedures for deciding school placement, enrolling students, and determining responsibility.

What is the definition of a "homeless youth" under McKinney-Vento?

"Homeless" is defined as "anyone lacking a fixed, adequate, regular nighttime residence."

What situations fit this definition?

- Staying in the home of other people due to unavailable housing, financial hardship, or similar circumstances
- Living in motels, hotels, trailer parks (in some instances – examples: leaking roof, no heat, etc.), public places, or campgrounds due to unavailable suitable housing option
- Living in an emergency shelter or transitional housing
- Unaccompanied (not living in direct care of legal parent or guardian) or runaway youth
- Refugee and migrant youth

How does McKinney-Vento help these students?

The law makes sure that these students receive a free and suitable public education by removing barriers to school enrollment and full, basic, daily participation in school activities. This includes:

- Immediate enrollment
- Free and Reduced School Lunch
- Help from school with any necessary enrollment documents
- Help from school setting up transportation service (if the student qualifies)
- Help from school with getting basic uniform clothing
- Help from school with basic school supplies
- Help from school with any basic clothing needs

Pennsylvania's Education for Children and Youth Experiencing Homelessness Program

The main purpose of the Pennsylvania's Education for Children and Youth Experiencing Homelessness Program is to make sure homeless youth have access to free and appropriate public education while removing barriers that homeless children face. Its goal is to have the educational process continue as uninterrupted as possible while the children are in homeless situations.

McKinney-Vento Homeless Education Assistance Improvements Act of 2001

On July 22, 1987, the Stewart B. McKinney Homeless Assistance Act became public law. This was the first comprehensive federal law dealing with the problems of homelessness in America. The law was included in the 2001 No Child Left Behind Act, it is now called the McKinney-Vento Homeless Education Assistance Improvements Act of 2001. McKinney-Vento is included in the ESSA Guidelines to support children and youth experiencing homelessness.

Examples of Homelessness

- Students staying with friends or family because they lost housing

- Students living in a shelter, including transitional programs
- Students staying in motels because their family cannot get their own home
- Students living on the streets, in a car, van, tent or other nonpermanent structure

Summary of Educational Rights for Homeless Students

- Choice to attend school of origin, school of current residence (Best Interest Determination)
- Immediate enrollment
- Assistance from school district in obtaining required documentation; ie: immunization records
- Prompt access to appropriate education services
- Transportation
- Free breakfast and lunch

How can you refer a student who you suspect may be homeless? Contact the student's guidance counselor or principal. Include the information you know that leads you to suspect the student may be homeless

Grading Policy

A	B	C	D	F
93-100%	85-92%	75-84%	65-74%	Below 65%
The minimum grade that can be earned for any quarter is a 45%.				
The maximum grade that can be earned is 100%				

Guiding Principles for the preparation of Report Cards are as follows:

- Mastery vs Completion: Teachers are required to have a minimum of 65% of their points each quarter be for Mastery/Accuracy of content. The remainder may be a combination of Participation, Work Ethic, and Completion.
- Teachers are required to have a minimum of 9 graded assignments per quarter (avg. 1 per week)
- Teachers have the autonomy to and are encouraged to incorporate a variety of student assessments throughout each quarter.
- The final report card grade is a summary of students' learning for the school year.
 - The Final Grade is an average of the four (4) quarter grades.
- Students who have a D or an F at the respective mid-quarter marks must receive a phone call from their teachers.
- It is most essential that parents and students access grades throughout the year, Please contact the high school if you need help with PowerSchool.
- Teachers, students, or parents may request a meeting to discuss student progress at any time.
- Incomplete work can be made up at the discretion of the teacher each quarter.
- See the Definitions sections of the handbook for the descriptions of Honor Roll and High Honor Roll

Progressive Discipline Structure

Throughout this handbook, infractions are categorized into different levels, with some offenses potentially classified at multiple levels. The school administration reserves the right to determine the severity of each infraction and assign the appropriate disciplinary action. Repeated offenses may result in progressively severe disciplinary measures.

Potential Disciplinary Measures

<p>LEVEL 1:</p> <ul style="list-style-type: none"> ● Notification of Parents ● Verbal or Written Warning ● No Contact Order ● Round-Table Discussions ● Written/Read Apologies ● Other Penalty Equivalent to the Action ● Action-Specific Educational Programming ● Conference with School Counselor or BHT ● SAP Referral ● Restricted Hall Pass ● Community Service 	<p>LEVEL 2:</p> <ul style="list-style-type: none"> ● Notification of Parents ● Any Level 1 Penalty may be assessed ● May be a result of consecutive Level 1 infractions ● Detention ● Restricted Hall Pass ● Revoking Driving or Bus Privilege
<p>LEVEL 3:</p> <ul style="list-style-type: none"> ● Notification of Parents ● May be a result of consecutive Level 1 and/or 2 infractions ● Any Level 1 or 2 Penalty may be assessed ● Suspension ● Loss of Field Trip opportunities ● Local authorities may be notified ● Mandatory payment of damages ● Court/Magistrate fines ● Suspension from school activities ● Possible recommendation of Alternative Education placement ● Disciplinary measures may include a meeting with school administration 	

Note: All discipline is consecutive. For example: A Level I offense on Monday will receive a Level I consequence. A Level I offense on both Monday and Tuesday will result in Level 2 consequences (Level 1+Level 1). All cumulative counts will be reset by the Quarter. Loss of Field Trip opportunities will also reset on the Quarter.

DETENTION

PM detention will be served Monday-Thursday from 2:50-4:20pm, pending staff availability. The following outlines our detention procedures.

- The only permissible electronic device is the school-issued Chromebook.
- Students must have work to do for school or must bring something from home to occupy the time quietly in detention.
- Students must arrive at the detention classroom on time.
- All school rules apply.

Suspensions

Suspension and Expulsion policies are laid out in District policy #233. If a student is suspended, they'll be temporarily removed from all classes and school activities, including extracurriculars, until the end of the suspension (11:59 PM). During out-of-school suspension (OSS), students can't come to school. When they return, they need to turn in any missed work right away or through Google Classroom. For in-school suspension (ISS), students should finish their assigned work on time.

School Rules

The Conemaugh Valley Board of Education possesses the authority to establish reasonable and essential regulations pertaining to the behavior of all students within the school district. These regulations are crafted within the parameters set forth by the statutory and constitutional framework of Pennsylvania laws, or as deemed necessary for the smooth functioning of the school. The ensuing school rules are considered "reasonable" unless otherwise revoked or exempted. Consequently, students are obligated to adhere to the district's rules and policies.

*Based on this guide building administration reserves the right to determine appropriate discipline & school structure on a case-by-case basis.

**All rules listed below also apply during online/remote learning, school functions/transportation, and flexible instruction days.

BOOKBAGS (Level 1)

- a) Students are permitted to carry any book bag or backpack to and from school.
- b) Book bags and backpacks are not permitted during school hours and must be in the students' lockers.
- c) Students may use a "cinch" bag or drawstring bag only for clothing use for Physical Education class.
- d) Students may carry a bag with personal items that does not exceed 4.5" x 6.5". This does not have to be clear. Purses larger than this will be considered a bookbag.
- e) An exception may be made for medically necessary items after proper inspection by CVHS administration.
- f) Violation of the policy is a reasonable suspicion for a search.

BULLYING/CYBER-BULLYING (Level 2 or 3)

See School Board policy #249 on the school's responses to bullying and cyberbullying. Students who retaliate against a bullying-related incident will be disciplined appropriately.

CHEATING / PLAGIARISM (Level 1)

- a) Cheating and Plagiarism also includes taking written work from an Artificial Intelligence source. When an offense of cheating/plagiarism occurs, a zero (0) grade will be given to the student for the assignment, test, and/or quiz. The classroom teacher will notify the parent of the incident and will report the incident to CVHS Administration.
- b) Teachers who suspect cheating/plagiarism may retest/reassign at their discretion. During a retest, a student may not receive a score higher than the class average.

CLASSROOM RULES VIOLATION (Level 1)

Teachers will present their classroom contracts to the students to start each school year. Students are required to follow classroom contracts. This is specific to students being under the supervision of a staff member (teacher, substitute, paraprofessional, etc.) at any location during regular class time.

CRIMINAL ACTION (Level 3)

Any actions committed by students that fit the elements of a crime as defined by local, state, and federal police will be handled by the school AND referred to the respective agency for investigation. *NOTE: the victim, staff member, or school reserves the right to file criminal charges against a perpetrator.*

DISRESPECT TOWARD SCHOOL PERSONNEL (Level 1, 2, or 3)

- a) Failure to Identify
Students must identify themselves when asked by school personnel.
- b) Lying/False Accusation
Students who are deliberately untruthful. This includes false Safe2Say reports, false Incident Reports, and false statements to faculty/staff.
- c) General Disrespect
Disrespect also includes, but is not limited to:
 - 1) Addressing the staff member by anything other than the appropriate title: Dr., Mr., Miss, Mrs., Ms., Coach per request of the staff member.
 - 2) Comments, actions, or behaviors that show a lack of respect toward other students or faculty/staff.

FAILURE TO FOLLOW A REASONABLE REQUEST (Level 1)

Students must comply with all reasonable directives from faculty and staff.

DESTRUCTION OF SCHOOL PROPERTY (Level 1, 2, 3)

Students are to treat all school property with respect. Destruction of school property will result in monetary replacement of the item and appropriate discipline.

DRIVING VIOLATION (Level 2)

- The maximum speed on all property owned by CVSD is fifteen (15) miles per hour.
- Student drivers are not permitted to park in the faculty parking lot.
- Students may park only in their designated spot in the student lot.
- All traffic signs posted must be followed.
- Once students drive onto school property, they are not permitted to leave until dismissal or unless they have permission from the building administration.
- Student drivers are not permitted to leave until all buses have been dismissed.
- During the school day, students must be escorted to their cars by a school staff member.
- Reckless driving – Unsafe driving that could lead to an accident.
 - Police may be called in the event of an accident
- Vehicles may be searched with reasonable suspicion of illegal activity. Search policies apply.
- CVSD Policy does not permit the following: motorcycles, ATVs, bicycles, or related vehicles.
- Loss of driving privileges for rule violations:
 - *1st offense* – warning or up to 5 days, *2nd offense* – 5-10 days, *3rd offense* - remainder of school year
 - A “loss of driving privilege” means that the student must either ride the district-provided transportation or be dropped off by a parent/guardian.

DRESS CODE (Level 1)

Students of the Conemaugh Valley School District must be dressed in a non-revealing, non-distracting manner. Safety is also a priority regarding clothing. The following highlights some of the expectations as it pertains to student dress.

CVHS administration makes the final determination on appropriate clothing/outfits.

- All outfits must be considered school-appropriate and non-distracting to the educational environment.
- Appropriate footwear must be worn at all time. Shoes must be worn. Slippers are not acceptable. They must also be safe and secure. CVHS will not assume responsibility for any accidents or injuries caused by unsafe footwear.
- Any style of dress that creates a safety or health hazard to oneself or others is not permitted. Staff may establish and communicate classroom/practice rules and regulations as they deem necessary for student safety.
- The following items are not to be worn (this list is non-inclusive but provides guidance to the student):
 1. Hats, hoods, and other head/face coverings including but not limited to bandannas (Hoodies are permitted but the hood cannot be up or worn on the head)
 2. Coats, jackets, and blankets
 3. Halter or tube tops
 4. Crop/midriff tops and shirts must extend below the pant line
 5. Low-cut revealing tops
 6. Sleeveless male muscle shirts or shirts altered to expose the oblique area
 7. Exposed undergarments
 8. Suggestive slogans and symbol decoration on clothing and accessories (ex. promoting drugs/use, alcohol/use, sex, discrimination, weapons, etc.).
 9. Sunglasses inside the building
 10. Pajamas
 11. Excessive body or facial piercing that may cause a hazard to the student and/or others
 12. Chains around or hanging from the waist, pockets, or neck
 13. Any type of studded or spiked wrist/ankle bands, spiked rings, wallet chains, boots or other apparel.
 14. Note: Administrative approval will be given for medical and/or religious reasons.
- Students who come to school or school activities dressed inappropriately will be addressed as follows:
- Informed and documented not to wear the item to school in the future
- May be removed from all classes and activities until the unacceptable clothing is changed, covered or the student wears a district-provided item.
- Repeated violations may result in disciplinary action

STUDENTS CALLING HOME WITHOUT PERMISSION (Level 1)

- Students are not permitted to contact parents to have them taken home without permission from the nurse (medical health reasons), school counselor (mental health reasons), or building principal.
- Students who are picked up by a parent/guardian and leave without being released by authorized personnel will receive an unlawful absence as defined by the attendance policy.
- Students who do contact an outside guardian to leave school will be issued a Level 1 discipline referral

DRUG & ALCOHOL POLICY VIOLATION (Level 3)

This includes possession, sales, and/or being under the influence of drugs or alcohol. See the policy on Drugs and Alcohol for more in-depth procedures.

ELECTRONICS - PERSONAL DEVICES (Level 1 or 2)

The following are classified as personal electronic devices: home computers/laptops, cell phones, tablets, MP3/music players, smart watches, earbuds, headphones, or other non-medically necessary devices.

- Personal computers may not be brought into the school without administrative permission.
- Scientific evidence and other educational data show that cell phones and other related devices are a distraction to the learning environment. Therefore, cell phones and other related communication devices are only permitted in the hallways and at designated lunch times.
- Hearing screening data provided evidence that earbuds may be causing educationally disruptive hearing issues with students. Therefore, earbuds, headphones, and other related non-medically necessary devices are only permitted during students' scheduled lunch times.
- Electronics and other personal devices are not permitted in the main office.
- Additional action taken by the school
 1. First offense (Level 1) – the device to the main office and may be taken home at dismissal
 2. Second offense (Level 1) – the device must be picked up by a parent/guardian
 3. Third offense (Level 1) – same as second offense and restricted field trip opportunities
 4. Fourth offense (Level 2) – Three-day ISS and device prohibited for the remainder of the year. The student may be searched for the device randomly

FAILURE TO REPORT TO DETENTION (Level 3)

Students who fail to report to scheduled detention will receive one (1) day of ISS and will be required to make up the missed detention.

FIGHTING (Level 3)

Students will be considered involved in a fight if they are an “aggressor” against another person by any means. Students are permitted to protect themselves, but may not engage/retaliate as a part of self-protection. **Charges may be filed if a student makes aggressive contact with another.**

HARASSMENT (Level 3)

Please see the CVSD Harassment Policy for more information.

INAPPROPRIATE BEHAVIOR (Level 1, 2, or 3)

Inappropriate behavior is defined the following behavior or language

- causes a disruption of the normal operations of the school.
- Is discriminatory based on gender, race, sexuality, demographics, intelligence, etc.
- Comments of a terroristic/harmful nature. *Ex. Telling a student to kill oneself.*
- is not otherwise specified in this handbook deemed inappropriate by staff.

LATE TO CLASS/SCHOOL (Level 1 or 2)

Being late to class means that students are not in their assigned area when the late bell rings. Teachers may require that students are also “ready for learning” when the late bell rings. Tardiness will be addressed with the following disciplinary measures.

- First two (2) times late to class/school – warning by CV staff
- Third tardy – Lunch Detention
- Fourth tardy – Additional Detention

- 5th & subsequent offenses – Restricted Hall Pass for remainder of school year and an After School Detention for each offense.

Student drivers who are late to school follow the consequences above in addition to the following:

1. Third Tardy: Loss of Driving – 3 days
2. Fourth tardy: Loss of Driving – 5 days
3. Fifth & subsequent offenses: Loss of Driving – 10 days or the remainder of the quarter (whatever is greater)

***Students losing driving privileges will need to get transportation from their guardians or the bus and not be permitted to ride with other students.**

LEAVING THE BUILDING (OR SCHOOL PROPERTY) WITHOUT PERMISSION (Level 3)

Students are not permitted to leave the building without permission from CVHS Administration or security and must be escorted by a staff member.

MISSING THE BUS (Level 2)

Any intentional act of missing a bus or intentionally delaying a bus from leaving may be disciplined accordingly. The school provides safe transportation in a timely manner to all students. This includes bus travel to and from the regular school day, field trips, athletic events as a player or spectator, etc.

NO CONTACT ORDER VIOLATION (Level 3)

Students who knowingly or purposefully have contact with others from a specified No Contact Order.

ON SCHOOL PROPERTY WHILE SUSPENDED (Level 2)

Students who are suspended for the day are not permitted to be on school grounds once they get home after school. They may not attend or participate in school activities on those days.

WELLNESS POLICY VIOLATION (Level 1)

With respect to the CVSD Wellness Policy...

- Containers are limited to store-bought sealed plastic water bottles.
- Sealable containers that contain only water may be permitted.
- Prohibited items include outside cups/bottles, energy drinks, soda, outside food/snacks, etc. (Note: These items are permitted during the student's scheduled lunch time)
- School-provided food/meals are restricted to the cafeteria
- Students may obtain permission from the school administration for special occasions.

VENDING MACHINE POLICY VIOLATION (Level 1)

- Students are not permitted food in the classrooms. Students should refer to the following for guidance:
- Students may access cafeteria vending machines while in the cafeteria only.
- Students may access the gym vending machines only during after-school hours
- Students may obtain permission from the school administration for special occasions.

OUT OF ASSIGNED/DESIGNATED AREA (Level 2)

- All students are assigned classrooms and restrooms. There is a reasonable expectation for students to be in their assigned areas.
- Restrooms: First floor classrooms will utilize the first floor restrooms. Second floor classrooms will utilize the second floor restrooms. If students need to use a different restroom in the case of an emergency, they may go to the nurse, who will determine if the need is appropriate.
- Students out of the classroom for an unreasonable amount of time may be subject to an Out of Assigned Area investigation.
- Out of assigned area may include students who arrive at class after the late bell without a pass. Teachers have the right to request an investigation of suspicious cases
- Class Cut - a type of out of assigned area where the students do not report for a scheduled class.
- All students will enter the building through the front entrance (Single Point of Entrance). Loitering is prohibited – students must enter the building.

PUBLIC DISPLAYS OF AFFECTION (PDA) (Level 1)

A healthy moral climate is in the best interest of the school and community. During school hours and school sponsored activities and trips, physical contact such as kissing, etc. will not be condoned.

RECORDING IN SCHOOL (Level 3)

Unless permitted by a professional staff member, the audio, video, or photography of staff and other students is strictly prohibited.

SAFETY VIOLATION (Level 1 or 3)

Safety Violations include, but are not limited to...

- Prescription and OTC Medicines MUST be turned into the nurse for in-school distribution
- Includes any actions causing injury or a safety concern towards other students or himself/herself.

TOBACCO/VAPING (Level 3)

Students smoking/vaping, using tobacco, or possessing tobacco (or look-alike) products within the high school property at any time will receive the following discipline.

Minimum Penalty	USING, SHARING or POSSESSING	SELLING for PROFIT
1st Offense	<ul style="list-style-type: none"> • 3 Days ISS • Educational Programming • SAP Referral • Charges Filed • Restricted Hall Pass 	<ul style="list-style-type: none"> • 3 Days ISS • Educational Programming • SAP Referral • Restricted Hall Pass • Charges Filed • Informal Hearing with Superintendent
2nd & Additional Offenses	<ul style="list-style-type: none"> • 3 Days ISS • Informal Hearing with Administration • Charges Filed • Community Service 	<ul style="list-style-type: none"> • 10 Days OSS • Charges Filed • Informal Hearing with Superintendent • Request for School Board Hearing

WEAPONS - POSSESSION, USE, OR TRANSFER (Level 3)

Please refer to the definitions section of the handbook and to district policy #218.1 for specifics regarding weapons.

WITNESS INTIMIDATION (Level 2 or 3)

Any student who uses force, threats, bullying of any type, or coercion to convince/keep another student from telling the truth during a school investigation will be reprimanded based on the severity of the action. Students have a basic right to feel safe.

Academic Integrity And The Use Of Artificial Intelligence (AI)

Cheating is any dishonest or deceptive behavior intended to gain an unfair advantage in academic work. This includes, but is not limited to:

- Using unauthorized materials, resources, or devices during an examination or assignment.
- Copying another student's work or allowing another student to copy your work.
- Collaborating on assignments or exams without explicit permission from the teacher.
- Submitting someone else's work as your own.
- Falsifying data, information, or citations in academic work.
- Taking an exam or completing an assignment on behalf of another student or having someone else do so for you.

Plagiarism is the act of using someone else's words, ideas, or work without proper acknowledgment, presenting them as your own. This includes, but is not limited to:

- Copying text from a book, article, website, or any other source without giving credit to the original author.
- Paraphrasing another person's work without proper citation.
- Submitting a purchased or borrowed paper or project as your own.
- Using images, videos, music, or other media without appropriate attribution.
- Not using quotation marks for direct quotes, even if the source is cited.

Both cheating and plagiarism are serious offenses that undermine academic integrity and will result in disciplinary actions as outlined in the school's code of conduct. Students are encouraged to seek guidance from their teachers if they are unsure about proper citation or collaboration practices.

Artificial Intelligence (AI) has emerged as a key tool in the realm of education, supporting students in various ways, such as homework assistance, problem-solving, language learning, and so forth. However, with its growing role in education, we must address how AI interacts with our school's policies on academic integrity.

Role of AI in Learning

AI can be a potent tool in your learning journey. It can offer personalized learning materials, help you understand complex topics, and give you access to a wealth of knowledge. It can facilitate studying and make learning more interactive and engaging. However, while using AI, it's essential to ensure that your actions remain within the framework of academic integrity.

Guidelines for AI Use and Academic Integrity

- **Understand the Difference Between Assistance and Cheating**

AI can assist in finding information and explaining concepts, which is very much like a tutor assisting you. However, you should never use AI to complete your assignments, tests, or any form of graded work entirely on your behalf. This would be equivalent to cheating.

- **Cite AI-Sourced Information**

When using AI for research or gathering information, ensure that you properly cite the sources provided. Not doing so could result in plagiarism. AI is a tool to find information, but that does not exempt you from acknowledging the original creators of that information.

- **Do not Use AI to Circumvent Learning**

AI is here to complement your learning, not replace it. Using AI to bypass understanding concepts or doing the work yourself defeats the purpose of education, which is to develop your knowledge, skills, and competencies.

- **Understand the Limitations of AI**

While AI can be very helpful, it's not infallible and shouldn't be wholly relied upon for accuracy. Always cross-verify information from multiple sources and don't hesitate to ask your teachers if you're unsure about something.

- **Consequences for Misuse of AI**

The misuse of AI, such as using it to cheat on tests, plagiarize work, or misrepresent one's understanding, will be treated as a serious violation of our school's academic integrity policy. Consequences can range from grade penalties, failing the course, or even suspension or expulsion.

We encourage you to use AI as a learning tool, but to do so responsibly and ethically. Remember, the goal of your education is not just about earning grades; more importantly, it's about learning, growing, and preparing yourself for the future. The responsible use of AI aligns with these goals and helps you become a better learner and future leader.

Prom Attendance

To ensure a safe and enjoyable prom experience, the following guidelines must be adhered to:

- One member of the couple must be a member of the current CVHS Junior or Senior class.
- Attendees must be in at least the 9th grade.
- No attendees can be older than 20 years of age.
- All attendees must sign the CVHS Prom Agreement.
- Attendees must serve all assigned detentions and pay all outstanding debts prior to the prom.
- Any student who has accumulated six or more unlawful absences will be ineligible to attend the prom.
- Students in Alternative Placement due to disciplinary reasons are not permitted to attend the prom.
- Students who have dropped out of high school prior to graduating are not permitted to attend the prom.
- A student who resides in the Conemaugh Valley School District and attends a cyber school may attend the prom and bring one approved guest, provided the cyber school does not host its own prom. If the cyber school does have a prom, the student must be brought as a guest by a student attending Conemaugh Valley High School.

These guidelines are in place to maintain the integrity and safety of the prom event.

Field Trip/Extra Curricular Attendance

In order to be eligible to attend field trips or participate in extracurricular activities as an athlete, participant, or spectator, students must meet the following criteria at the time of the event:

- Academic Obligations
- Attendance Policy
- Disciplinary and Detention Obligations
- Payment of Financial Debts

These requirements ensure that students maintain a high standard of academic and behavioral performance while representing Conemaugh Valley High School.

Athletic Events and Auditorium Courtesy

The spirit of fair play and good sportsmanship demands that every courtesy be extended by our students to anyone participating in an athletic or auditorium event. It is expected that our students will always refrain from engaging in any type of activity that would cause a disturbance and thus bring discredit to our school and student body. **Those who do not adhere to these guidelines will be asked to leave the auditorium or athletic event, disciplined according to the student handbook, and may be prohibited from attending any programs or pep rallies for the remainder of the year.**

These standards are in place to ensure a respectful and enjoyable environment for all participants and attendees.

Freedom Of Expression

1. Policy Statement on Freedom of Expression

Students have the right to express themselves **unless such expression directly interferes with the educational process**, threaten immediate harm to the welfare of the school or community, or encourage unlawful activity, or interfere with another individual's rights.

2. Bulletin Boards

Bulletin Boards are located throughout the buildings and are to be used only for announcements relating to school matters. Permission to post any information must be secured through the building principal's office.

3. Distribution of Literature, Leaflets, and Newspapers

The distribution of leaflets, newspapers, and other printed material on school district properties by staff and students of the school district are permitted only with the approval of the building principal.

4. Buttons, Badges, and Armbands

The wearing of buttons and badges or armbands bearing slogans or sayings is prohibited if, the message expressly or by implication is obscene according to the current legal definition or libelous or if the wearing of the object presents danger to the physical safety of the wearer. This includes any displays on technology devices.

FLAG SALUTE & PLEDGE OF ALLEGIANCE

The following is from School Board Policy #807 - Opening Exercises. Each student shall be required to salute the flag and recite the Pledge of Allegiance during each day's opening exercises. If a student has conscientious objections which interfere with full participation in the flag salute or Pledge of Allegiance, said student shall maintain a respectful attitude throughout the ceremony.

Parents of students refusing to salute the flag shall be informed by the building principal and the parent or guardian shall be required to furnish the school administration with a written statement of their child's conscientious objection.

Lockers & Searches

Lockers: Courts have upheld the claim that school lockers are school property loaned or rented to the student for the student's convenience.

- a) Each student is assigned a locker for use during the year. The lockers remain the property of the school. Students are to keep lockers clean. For security reasons, neither lockers nor combinations are to be shared with another student. When not in use students are encouraged to make certain their lockers are locked.
- b) Valuables. Money and valuables are not to be stored in your locker or gym locker. Articles lost or stolen from school lockers are not covered by school insurance. Ask the teacher to secure them for you, or simply do not bring them.
- c) Searches of Lockers. School authorities may search a student's locker and remove any illegal materials. Such materials may be used as evidence against the student in disciplinary, juvenile, or criminal proceedings. When a student's locker is being searched, the student whenever possible will be notified and given an opportunity to be present, but presence is not required to conduct the search.

School authorities may search the student's locker without prior warning in seeking contraband, because, standing in loco parentis, school authorities are charged with safety of all students under their care and supervision. Such a search is not an "illegal" search under the Fourth Amendment to the Federal Constitution, but a reasonable exercise of board power over students. The Courts have reasoned that the school extends locker use to students only for legitimate purposes.

Body Searches. The Conemaugh Valley School District establishes the following policy relative to a body search (full clothes - "frisk") of any students:

- a) There shall be no body searches, unless the following conditions exist:
 - o Based on reliable information determined by the principal or designee, a student is suspected of having on his or her person, a substance or device that could be harmful to the student or others. Students should be detained in the principal's office until parents are informed. Parents will be asked for permission to conduct a search. They may be present at the time of the search or may give permission over the telephone. Witnesses should be present.
- b) No body search will be conducted unless at least two (2) members of the staff of the District are present
- c) No body search will be conducted unless the members of the staff of Conemaugh Valley School District present consist of at least two (2) females or (2) males.
- d) In case permission is not given and a body search is required under any of the exceptions listed above, the local authorities (police) will be asked for assistance.
- e) Periodically, in conjunction with the Cambria County Drug and Alcohol Task Force, trained dogs will be brought into the school to do locker searches.

Detection Wands: When there is reasonable suspicion of potentially illegal activity, school administrators have the right to use a metal detecting wand to search for items that could lead to disciplinary action. This is not a body search and parents do not need to give permission. School administration will call parents after a search whether illegal items were found or not.

Vehicle Searches: Vehicles may be searched upon the same reasonable suspicion as lockers. At least two school officials (principal, security, dean, administrator, etc.) must be present along with the student. A parent/guardian will also be notified prior to the vehicle search and will be given the opportunity to be present.

Drug And Alcohol Policy

The guidelines incorporated in this policy have been formulated for the effective enforcement of this policy in a fair and consistent manner. Recognizing that chemical use and abuse may be indicative of the disease process of chemical dependency, every effort will be made to offer the student help and assistance that she/he would receive for any other illness. Disciplinary procedures will be administered with the best interests of the student and the student body in mind.

ARTICLE I – INAPPROPRIATE BEHAVIOR/ATTITUDE

A staff member is concerned (it may or may not relate to substance use) about consistent inappropriate behavior, attitude, poor class performance, tardiness, absenteeism, etc.

1. *Immediate Action:* Teacher should refer the student to the SAP Team and nurse, counselor, dean, or principal.
2. The administration team, will make the decision to call 911 or release the student to parent/guardian after filling out a Safety Assessment. You can see the Safety Assessment form in the Student Services section of this handbook.
 - If a determination is made that the student is medically unstable, 911 will be called immediately, with the parents assuming the cost of transport.
 - If it is determined that the student is medically stable, he/she may be released to the parent/guardian.
 - Regardless, the parent/guardian MUST have the student evaluated by a doctor. Evidence pertaining to the doctor visit MUST be returned to the
 - school. Failure to comply with these guidelines will result in an assumed violation of the Drug and Alcohol Policy.
3. *Investigation:* The SAP Team will investigate upon referral from the teachers.
4. *Notification of Parents/Guardians:* None is mandated.
5. *Confidentiality:* Confined to those with a need to know as mandated by school policy.
6. *Disposition of Substance:* Not applicable.
7. *Disposition of Student:* SAP team referral and recommendation.
8. *Discipline:* None is mandated.

ARTICLE II- PHYSICAL SYMPTOMS

Student demonstrates symptoms of possible chemical overdose (staggering, slurred speech, incoherence, inability to respond, vomiting, unconsciousness, etc.); this situation will be handled as a medical emergency:

1. *Immediate Action:* School nurse, and principal, will be summoned immediately.
2. *Investigation:* If chemical use is suspected, the principal or authorized delegate is responsible for initiating the investigation procedures normally employed when a student is apprehended for chemical use or possession. The principal or designee will request the student to empty her/his pockets and/or purse and volunteer all chemical substances. The student's person, locker, desk, and all personal property will be searched according to policy. The student shall not be left alone. You can see the form the nurses use in the Student Services section of this handbook.
3. *Notification of Parents/Guardians:* The principal will contact the parents/guardians immediately and describe the situation.
4. *Confidentiality:* Confined to those with a need to know as mandated by school policy.
5. *Disposition of Substance:* If a substance is discovered at the time of the emergency, it will be provided to the appropriate medical personnel for the sole purpose of aiding in treatment. Substance will be sealed, documented, and may be submitted to a police lab.
6. *Disposition of Student:* If not confirmed chemical involvement, follow standard school health procedure for follow up. If a chemical is confirmed, follow procedures outlined in Articles III, IV, V, and VI.
7. *Disciplinary action:* If chemical use, refer to appropriate article (Articles III, IV, V, and VI) for procedure.
8. *Notification of Police:* Not mandated.

ARTICLE III – FIRST OFFENSE COOPERATIVE

If the student is caught with or under the influence of chemicals (drugs/alcohol) for the first time and is cooperative with the investigation and follow through:

1. *Immediate Action:* School personnel will confiscate the chemical(s) and escort the student to the principal or his designee. SAP Team will be notified.
2. *Investigation:* The principal or designee will request the student to empty her/ his pockets and/or purse and volunteer all chemical-like substances. The student's person, locker, desk, and all personal property will be searched according to policy. The student cannot be alone.
3. *Notification of Parents/Guardians:* The principal will contact the parents/guardians immediately and describe the situation. The principal will attempt to provide the parent/guardian with an opportunity to be present when police are involved.
4. *Confidentiality:* Confined to those with a need to know as mandated by school policy.
5. *Disposition of Substance:* If a substance is discovered at the time of the emergency, it will be provided to the appropriate medical personnel for the sole purpose of aiding in treatment. Substance will be sealed, documented, and may be submitted to a police lab.
6. *Disposition of Student:* Refer to SAP Team. Student Assessment will be required by a licensed D & A facility. The student will abide by the treatment recommendation. If necessary, the student may appear before the Board of Education.
7. *Discipline:* Consequences for student will be as follows: Informal hearing, ten days out of school suspension, exclusion from school activities for 30 school days and all school related activities within the exclusion period, and required participation in chemical abuse program. CVSD administration may create a comparable alternative to the 30 days of no school activities as appropriate.
8. *Notification of Police:* Not mandated.
9. *SAP Team Assessment:* Failure to meet the SAP Team's recommendations will result in the student appearing before the school board for disposition. The school board hearing will take place five to ten days after notification.

ARTICLE IV – FIRST OFFENSE UNCOOPERATIVE

The student is caught with or under the influence of chemicals (drugs/alcohol) for the first time and is uncooperative as determined by the building principal or designee:

1. *Immediate Action:* School personnel will confiscate the chemical(s), escort the student to the principal's office or summon the principal or his designee. The SAP Team will be notified.
2. *Investigation:* The principal or designee will request the student to empty his/her pockets and/or purse, and volunteer all chemical-like substances. The student's person, locker, desk, and all personal property will be searched according to policy. The student cannot be alone.
3. *Notification of Parents/Guardians:* The principal will contact the parent/guardian immediately and describe the situation. The principal will attempt to provide the parent/guardian with an opportunity to be present when police are involved.
4. *Confidentiality:* Confined to those with a need to know as mandated by policy.
5. *Disposition of Substance:* If a substance is discovered at the time of the emergency, it will be provided to the appropriate medical personnel for the sole purpose of aiding treatment. Substance will be sealed, documented, and may be submitted to a police lab.
6. *Disposition of Student/SAP Assessment:* Refer to SAP Team. Student Assistance will be required by a licensed D & A facility. The student will abide by the treatment recommendation. Failure to meet recommendations will result in formal intervention. If necessary, the student may appear before the Board of Education.
7. *Discipline:* Consequences for students will be as follows: An informal hearing, ten days out- of-school suspension and exclusion from school activities for 90 school days and all school related activities within the exclusion period, and required participation in chemical abuse program. Refusal to complete a chemical abuse program may result in a hearing before the board for possible expulsion. CVSD administration may create a comparable alternative to the 90 days of no school activities as appropriate.
8. *Notification of Police:* Required.

ARTICLE V – SECOND OFFENSE

The student is caught with or under the influence of chemicals (drugs/alcohol) for the second time:

1. *Immediate Action:* School personnel will confiscate the chemical(s), escort the student to the principal's office or summon the principal or his designee. The SAP Team will be notified.
2. *Investigation:* The principal or designee will request the student to empty her/his pockets and and/or purse, and volunteer all chemical-like substances. The student's person, locker, desk, and all personal property will be searched according to policy. The student shall not be left alone.
3. *Notification of Parents/Guardians:* The principal will contact the parents/guardians immediately and describe the situation. The principal will attempt to provide the parent/guardian with an opportunity to be present when police are involved.
4. *Confidentiality:* Confined to those with a need to know as mandated by policy.
5. *Disposition of Substance:* If a substance is discovered at the time of the emergency, it will be provided to the appropriate medical personnel for the sole purpose of aiding treatment. Substance will be sealed, documented, and submitted to the police for analysis, if necessary.
6. *Disposition of Student/SAP Assessment:* Refer to SAP Team. Student Assistance will be required by a licensed D & A facility. The student will abide by the treatment recommendation. Failure to meet recommendations will result in formal intervention. If necessary, the student may appear before the Board of Education.
7. *Discipline:* Consequences for the student will be as follows: An informal hearing, ten days out- of-school suspension and exclusion from school activities for 90 school days and all school related activities within the exclusion period, and a possible expulsion hearing. CVSD administration may create a comparable alternative to the 90 days of no school activities as appropriate.
8. *Notification of Police:* Required

ARTICLE VI – THIRD AND SUBSEQUENT OFFENSES

The student is caught with or under the influence of chemical(s) (drugs/alcohol) for the third and subsequent offenses:

1. *Immediate Action:* School personnel will confiscate the chemical(s), escort the student to the principal's office or summon the principal or his designee. The SAP Team will be notified.
2. *Investigation:* The principal or designee will request the student to empty his/her pockets and/or purse, and volunteer all chemical-like substances. The student's person, locker, desk, and all personal property will be searched according to policy. The student shall not be left alone.
3. *Notification of Parents/Guardians:* The principal will contact the parent/guardian immediately and describe the situation. The principal will attempt to provide the parent/guardian with an opportunity to be present when police are involved.
4. *Confidentiality:* Confined to those with a need to know as mandated by policy.
5. *Disposition of Substance:* If a substance is discovered at the time of the emergency, it will be provided to the appropriate medical personnel for the sole purpose of aiding treatment. Substance will be sealed, documented, and submitted to the police for analysis, if necessary.
6. *Disposition of Student/SAP Assessment:* Refer to SAP Team. Student Assistance will be required by a licensed D & A facility. The student will abide by the treatment recommendation. Failure to meet recommendations will result in formal intervention. If necessary, the student may appear before the Board of Education.
7. *Discipline:* Consequences for the student will be as follows: An informal hearing, ten days out-of-school suspension, exclusion from school activities for one calendar year, and a possible expulsion hearing. CVSD administration may create a comparable alternative to the year of no school activities as appropriate.
8. *Notification of police:* Required.

ARTICLE VII- SCHOOL ACTIVITIES

The student is found using, in possession of, or suspected to be under the influence of a chemical (drugs/alcohol) while attending as a participant or spectator, any school sponsored function on or off school property, including any athletic or activity event at another school district, school, or public/private location:

1. *Immediate Action:* The group sponsor or accompanying administrator will be notified. Security will be summoned if necessary. The SAP Team will be notified.
2. *Investigation:* Notify chaperone or security personnel for assistance. The sponsor or administrator will request that the student empty his/her pockets/purse, and volunteer all chemical-like substances. The student shall not be left alone.
3. *Notification of Parents/Guardians:* A parent/guardian will be contacted immediately and the situation described. The parent/guardian will be requested to transport the student home. If the parent/guardian is unable or unwilling to transport the student home, refer the student to a parent designated adult or police.
4. *Confidentiality:* Confined to those with a need to know as mandated by policy.
5. *Disposition of Substance:* If a substance is discovered at the time of the emergency, it will be provided to the appropriate medical personnel for the sole purpose of aiding treatment. Substance will be sealed, documented, and submitted to the police for analysis, if necessary.
6. *Disposition of Student/SAP Assessment:* Refer to SAP Team. Student Assistance will be required by a licensed D & A facility. The student will abide by the treatment recommendation. Failure to meet recommendations will result in formal intervention. If necessary, the student may appear before the Board of Education.
7. *Discipline:* Consequences for students will be as follows: An informal hearing, ten days out- of-school suspension, exclusion from school activities for one calendar year, and a possible expulsion hearing. CVSD administration may create a comparable alternative to the year of no school activities as appropriate.
8. *Notification of Police:* Refer to notification procedures in Articles III, IV, V, and VI.

ARTICLE VIII – TRAFFICKING

A student is caught in the process of distributing chemicals to anyone:

1. *Immediate Action:* School personnel will confiscate the chemical(s) and escort the student to the principal's office if during school hours, or notify group sponsor or school administrator if after school hours. Security will be summoned if necessary. The SAP Team will be notified.
2. *Investigation:* Police will handle from a legal point of view. The SAP Team will gather data, assess, and plan for intervention process with all involved.
3. *Notification of Parents/Guardians:* A parent/guardian will be contacted immediately and the situation described. The parent/guardian will be required to transport the student home. If the parent/guardian is unable or unwilling to transport the student home, refer student to a parent designated adult or police.
4. *Confidentiality:* Confined to those with a need to know as mandated by policy.
5. *Disposition of Substance:* Substance will be sealed, documented, and submitted to the police for analysis.
6. *Disposition of Student/SAP Assessment:* Refer to SAP Team. Student Assistance will be required by a licensed D & A facility. The student will abide by the treatment recommendation. Failure to meet recommendations will result in formal intervention. If necessary, the student may appear before the Board of Education.
7. *Discipline:* Consequences for student will be as follows: An informal hearing, ten days out-of- school suspension, possible expulsion hearing, and exclusion from school actives for one calendar year. Conditions for the return of the student to school after expulsion are as follows: assessment by a licensed drug and alcohol facility and compliance with the recommendation of that facility. CVSD administration may create a comparable alternative to the year of no school activities as appropriate.
8. *Notification of Police:* Required and charges will be filed with the police.

ARTICLE IX – TOBACCO/SMOKELESS PRODUCTS

The student is found or in possession of tobacco (cigars, cigarettes, pipes, vaping devices, chewing tobacco, snuff, or any look alike) while in the school building, school vehicles or on school grounds during the school day; or at any time when the student is subject to the supervision of designated school personnel, extracurricular event, or field trip:

1. *Immediate Action:* School personnel will confiscate the tobacco, and escort the student to the principal's office if during school hours, or notify group sponsor or school administrator if after school hours. The SAP Team will be notified.
2. *Investigation:* The principal or designee will request the student to empty his/her pockets and/or purse, and volunteer all forms of tobacco. The student's person, locker, desk, and all personal property will be searched according to policy. The student shall not be left alone.
3. *Notification of Parents/Guardians:* The principal will contact the parents/guardians immediately and describe the situation by letter.
4. *Confidentiality:* Confined to those with a need to know as mandated by school policy.
5. *Disposition of Substance:* Tobacco will be discarded.
6. *Disposition of Student:* SAP Team referral and recommendation to attend educational programming
7. *Discipline & Notification of Authorities:* See School Rules Section
8. *SAP Team Assessment:* Monitor students and group intervention.

ARTICLE X – SELF REFERRAL

Any student who refers himself/herself for any chemical (substance) abuse to a Conemaugh Valley School District professional or non-professional school employee shall be subject to the following:

1. Asked to and assisted with making a self-referral to the SAP Team.
2. SAP Team will gather information and make recommendations based on the validity of the self-referral.
3. If student is a valid self-referral and follows SAP Team recommendations, no disciplinary action will be taken.
4. If student does not comply with SAP Team recommendation, parents/guardians will be notified immediately, student will be monitored by the SAP Team, and student will be classified as uncooperative for the next offense.

Student Transportation Policy

School-Provided Transportation.

Safety and the proper social attitude in bus transportation are of prime concern to the administration and the Board of Education. Students need to familiarize themselves with the obligations and courtesies of public transportation.

A student, who cannot maintain self-discipline while utilizing transportation facilities, forfeits this privilege and must rely on other means of transportation. The school bus driver is authorized to enforce safety and social standards on his bus and in accordance with the Pennsylvania School Code and has the same authority as a teacher. The relationship of the operator and student must be one of cooperation.

Students will not be permitted to get on or off at any stop other than their own, unless consent is obtained from the parent and approved by the bus company.

Privately Owned Vehicles & Student Drivers.

The following guidelines were established through the Student Council and approved by the Conemaugh Valley Board of Education concerning the driving of motor vehicles to Conemaugh Valley High School:

- Being a student driver is a privilege, not a right. Students are all assigned a bus pickup time and return home time. Parents and students must be aware of this and must contact Ribblett Bus Company with any questions.
- Students must apply for a driving permit in order to drive to and from the regular school day. Permission must be granted by CVHS Administration for any extenuating circumstances. To receive/maintain a permit, students must:
 - a) Complete all necessary main office paperwork, including providing proof of license and insurance
 - b) Pay a non-refundable \$25 registration fee (\$15 if after January 1)
 - c) Park in the assigned parking spot.
 - d) Have the permit displayed on their rear-view mirror during regular school hours..
 - e) Follow all traffic rules/regulations

Please note the following about Student Drivers:

- Parking Permits are not transferable from student to student or from car to car.
- Any and all passengers must have the appropriate paperwork filled out and on file in the office before being transported
- Passengers are expected to follow all school rules. Violation of school rules or unsafe acts as a passenger may result in discipline and loss of privileges.
- Any school policy violation, including late to school, can result in the loss of driving privileges. See the Rules section.
- Safety will always be a priority. School officials/security may refuse a car to the parking lot if there are suspected safety hazards.
- Non-approved, illegal, or unsafe vehicles may be towed at the owner's expense.

Discipline.

Violations of the Policy on Student Transportation and related penalties are addressed in the Rules section entitled "DRIVING VIOLATION".

Attendance Policy - School District Policy #204

The Board recognizes that attendance is an important factor in educational success, and supports a comprehensive approach to identify and address attendance issues.

Authority

The Board requires the attendance of all students during the days and hours that school is in session, except that temporary student absences may be excused by authorized district staff in accordance with applicable laws and regulations, Board policy, and administrative regulations.

Definitions

Beginning with the academic year 2020-2021, **compulsory school age** shall mean no later than age six (6) until age eighteen (18). The term does not include a student who holds a certificate of graduation from a regularly accredited, licensed, registered or approved high school.

Habitually truant shall mean six (6) or more school days of unexcused absences during the current school year by a student subject to compulsory school attendance.

Truant shall mean having incurred three (3) or more school days of unexcused absences during the current school year by a student subject to compulsory school attendance.

Person in parental relation shall mean a:

- Custodial biological or adoptive parent.
- Noncustodial biological or adoptive parent.
- Guardian of the person of a student
- Person with whom a student lives and who is acting in a parental role of a student

This term shall not include any county agency or person acting as an agent of the county agency in the jurisdiction of a dependent child as defined by law.

School-based or community-based attendance improvement program shall mean a program designed to improve school attendance by seeking to identify and address the underlying reasons for a student's absences. The term may include an educational assignment in an alternative education program, provided the program does not include a program for disruptive youth established pursuant to Article XIX-C of the Pennsylvania Public School Code.

Guidelines

Compulsory School Attendance Requirements

All students of compulsory school age who reside in the district shall be subject to the compulsory school attendance requirements.

A student shall be considered in attendance if present at any place where school is in session by authority of the Board; the student is receiving approved tutorial instruction, or health or therapeutic services; the student is engaged in an approved and properly supervised independent study, work-study, or career education program; the student is receiving approved homebound instruction; or the student's placement is instruction in the home.

The following students shall be excused from the requirements of attendance at district schools, upon request and with the required approval:

- On certification by a physician or submission of other satisfactory evidence and on approval of the Department of Education, children who are unable to attend school or apply themselves to study for mental, physical, or other reasons that preclude regular attendance.
- Students enrolled in nonpublic or private schools in which the subjects and activities prescribed by law are taught.
- Students attending college who are also enrolled part-time in district schools.
- Students attending a home education program or private tutoring in accordance with law.
- Students fifteen (15) or sixteen (16) years of age whose enrollment in private trade or business schools has been approved.

- Students fifteen (15) years of age, as well as students fourteen (14) years of age who have completed the highest elementary grade, engaged in farm work or private domestic service under duly issued permits.
- Students sixteen (16) years of age regularly engaged in useful and lawful employment during the school session and holding a valid employment certificate. Regularly engaged means thirty-five (35) or more hours per week of employment.

Excused/Lawful Absence

For purposes of this policy, the following conditions or situations constitute reasonable cause for absence from school:

- Illness, including if a student is dismissed by designated district staff during school hours for health-related reasons.
- Obtaining professional health care or therapy service rendered by a licensed practitioner of the healing arts in any state, commonwealth, or territory.
- Quarantine.
- Family emergency.
- Recovery from accident.
- Required court attendance.
- Death in family.
- Participation in a project sponsored by a statewide or countywide 4-H, FFA, or combined 4-H and FFA group, upon prior written request.
- Participation in a musical performance in conjunction with a national veterans' organization or incorporated unit, as defined in law, for an event or funeral.
 - The national veterans' organization or incorporated unit must provide the student with a signed excuse, which shall include the date, location, and time of the event or funeral.
 - The student shall furnish the signed excuse to the district prior to being excused from school.
- Observance of a religious holiday observed by a bonafide religious group, upon prior written request from the person in parental relation.
- Non school-sponsored educational tours or trips, if the following conditions are met:
 - The person in parental relation submits the required documentation for excusal prior to the absence, within the appropriate time frame.
 - The student's participation has been approved by the Superintendent or designee.
 - The adult directing and supervising the tour or trip is acceptable to the person in parental relation and the Superintendent.
- College or postsecondary institution visit, with prior approval.
- Other urgent reasons that may reasonably cause a student's absence, as well as circumstances related to homelessness and foster care.

The district may limit the number and duration of non-school sponsored educational tours or trips and college or postsecondary institution visits for which excused absences may be granted to a student during the school year.

- Temporary Excusals - The following students may be temporarily excused from the requirements of attendance at district schools:
 - Students receiving tutorial instruction in a field not offered in the district's curricula from a properly qualified tutor approved by the Superintendent, when the excusal does not interfere with the student's regular program of studies.
 - Students participating in a religious instruction program, if the following conditions are met:
 - The person in parental relation submits a written request for excusal. The request shall identify and describe the instruction, and the dates and hours of instruction.
 - The student shall not miss more than thirty-six (36) hours per school year in order to attend classes for religious instruction.
 - Following each absence, the person in parental relation shall submit a statement attesting that the student attended the instruction, and the dates and hours of attendance.
 - School age children unable to attend school upon recommendation of the school physician and a psychiatrist or school psychologist, or both, and with approval of the Secretary of Education.
- Parental Notice of Absence – Absences shall be treated as unexcused until the district receives a written excuse explaining the absence, to be submitted within three (3) days of the absence.
- Cumulative, excused absences include the following:
 - A maximum of ten (10) days of cumulative lawful absences for middle school and high school students verified by parental notification shall be permitted during a school year. All absences beyond ten (10) cumulative days shall require an excuse from a licensed practitioner of the healing arts.

Unexcused/Unlawful Absence

For purposes of this policy, absences which do not meet the criteria indicated above shall be permanently considered unexcused.

Note: An out-of-school suspension may not be considered an unexcused absence.

- ***Parental Notification*** – District staff shall provide prompt notice to the person in parental relation upon each incident of unexcused absence.

Enforcement of Compulsory Attendance Requirements

- a) ***Student is Truant*** – When a student has been absent for three (3) days during the current school year without a lawful excuse, district staff shall provide notice to the person in parental relation who resides in the same household as the student within ten (10) school days of the student's third unexcused absence.

The notice shall:

1. Be in the mode and language of communication preferred by the person in parental relation;
2. Include a description of the consequences if the student becomes habitually truant; and
3. When transmitted to a person who is not the biological or adoptive parent, also be provided to the student's biological or adoptive parent, if the parent's mailing address is on file with the school and the parent is not precluded from receiving the information by court order.

The notice may include the offer of a School Attendance Improvement Conference.

If the student incurs additional unexcused absences after issuance of the notice and a School Attendance Improvement Conference was not previously held, district staff shall offer a School Attendance Improvement Conference.

- b) ***School Attendance Improvement Conference (SAIC)*** – District staff shall notify the person in parental relation in writing and by telephone of the date and time of the SAIC. The purpose of the SAIC is to examine the student's absences and reasons for the absences in an effort to improve attendance with or without additional services.

The following individuals shall be invited to the SAIC:

1. The student.
2. The student's person in parental relation.
3. Other individuals identified by the person in parental relation who may be a resource.
4. Appropriate school personnel.
5. Recommended service providers.

Neither the student nor the person in parental relation shall be required to participate, and the SAIC shall occur even if the person in parental relation declines to participate or fails to attend the scheduled conference.

The outcome of the SAIC shall be documented in a written School Attendance Improvement Plan. The Plan shall be retained in the student's file. A copy of the Plan shall be provided to the person in parental relation, the student and appropriate district staff.

The district may not take further legal action to address unexcused absences until the scheduled SAIC has been held and the student has incurred six (6) or more days of unexcused absences.

- c) Student is Habitually Truant and under 15 years of age. The district staff:
1. Shall refer the student to a school-based or community-based attendance improvement program or the local children and youth agency.
 2. May file a citation in the office of the appropriate magisterial district judge against the person in parental relation who resides in the same household as the student.
- d) Student is Habitually Truant and 15 years of age or older. The district staff shall:
1. Refer the student to a school-based or community-based attendance improvement program; or
 2. File a citation in the office of the appropriate magisterial district judge against the student or the person in parental relation who resides in the same household as the student.

District staff may refer a student who is fifteen (15) years of age or older to the local children and youth agency, if the student continues to incur additional unexcused absences after being referred to a school-based or community-based attendance improvement program, or if the student refuses to

participate in such program.

Regardless of age, when district staff refer a habitually truant student to the local children and youth agency or file a citation with the appropriate magisterial district judge, district staff shall provide verification that the school held a SAIC.

- e) *Filing a Citation* – A citation shall be filed in the office of the appropriate magisterial district judge whose jurisdiction includes the school in which the student is or should be enrolled, against the student or person in parental relation to the student.

Additional citations for subsequent violations of the compulsory school attendance requirements may only be filed against a student or person in parental relation in accordance with the specific provisions of the law.

Special Needs and Accommodations

If a truant or habitually truant student may qualify as a student with a disability, and require special education services or accommodations, the Director of Special Education shall be notified and shall take action to address the student's needs in accordance with applicable law, regulations, and Board policy.

For students with disabilities who are truant or habitually truant, the appropriate team shall be notified and shall address the student's needs in accordance with applicable law, regulations, and Board policy.

Discipline

The district shall not expel or impose out-of-school suspension, disciplinary reassignment, or transfer for truant behavior.

CVHS Attendance - All procedures are supported under Policy 204.

- Parents are permitted 10 days of "Parent Excuses" before medical and/or legal documentation is required.
- Students coming to school after 8:30 am will be considered a half-day unlawful unless excuses are provided.
- Students who have accumulated three (3) or more Unlawful Absences will be ineligible for extracurricular events, such as homecoming, non-academic incentives, etc.
- Students who have accumulated six (6) or more Unlawful Absences will be ineligible for interscholastic athletics, prom, and graduation.
 - CVHS is committed to working closely with students, families, etc. to ensure that all missed days are properly documented. We want our kids to participate in all activities, however, attendance in school is mandatory and must be a priority.
- Students considered to be absent from school (1/2 day or full day) are not permitted to attend any extra-curricular event as a spectator unless a doctor excuse for the absence is presented prior to the event.
- Students leaving the school during the day are not permitted to attend any extra-curricular event as a spectator unless a doctor excuse for the absence is presented prior to the event.
- Students who are absent from school on a Friday are not permitted to attend any extra-curricular events on Friday, Saturday nor Sunday as a spectator unless a doctor excuse for the absence is presented prior to the event. This policy may be altered to reflect the last school day of the given week.
- Students who have accumulated more than 18 Cumulative Absences are not permitted to attend any extra-curricular events.
- Students who are absent from a school for ten (10) consecutive school days shall be dropped from the active membership roll unless the school is provided with evidence the absence is legal or compulsory attendance prosecution is being pursued.

Note: this may not apply directly to students with IEPs or who are considered homeless.

CVHS Definitions/Procedures of Other Types of Absences

- a) Vacation/Educational Trips -
- Parents must submit a written request stating the reason, educational value, and duration of the trip.
 - Parent excuses for vacations/educational trips count toward the ten (10) total allotted parent days.
 - Before leaving, students must obtain all of their work for the time they will be away. Assignments are expected to be completed upon return
- b) Appointments - in order for appointments to be considered legal/medical absences, they must be accompanied with a professional/medical excuse or a court document.
- Student drivers may drive to their own appointments with parent permission.

- c) College/Post-Secondary Education Visits & Career Shadowing
 - o These are limited to students in 11th and 12th grade.
 - o Students must have prior administrative approval for these visits.
 - o Students will be considered present for these days.

Firearms/Weapons Policy

Firearms as defined in 18 U.S.C. Section 921, which is part of the federal criminal code, is as follows:

1. The term “firearm” means:
 - a) Any weapon (including a starter gun which will or is designated to or may readily be converted to expel a projectile by actions or an explosive)
 - b) The frame or receiver of such a weapon
 - c) Any firearm muffler or firearm silencer
 - d) Any destructive device - which is defined, in part, as meaning any explosive, incendiary or poison gas bomb, grenade, rocket, mine or similar device.
2. Students who bring a copy of a firearm, knives, clubs, etc., to school and use such to harm or threaten to harm another individual will also be expelled for one year.
3. When a special education student engages in prohibited behavior the district will comply with all state and federal regulations of the Individuals with Disabilities Education Act (IDEA).
4. Students are not permitted to possess, handle, or transmit weapons on school grounds (including lockers or vehicles), at school-sponsored activities, or on buses and other vehicles provided by the school district, under any circumstances.
5. As used in this policy, “weapon” means a gun of any type, operable or inoperable, facsimile (look alike) of a gun, firearm, shotgun, rifle, nunchaku, blackjack, sandbag, tasers, shockers, pipe, club, brass knuckles, dagger, knife, razor, cutting tool, cutting instrument, the blade of which is exposed in an automatic way by switch, push button, spring mechanism, or otherwise; or any instrument of implement capable of the infliction of serious bodily injury.
6. For purposes of this policy, an individual “possesses” a weapon in violation of this policy when the weapon is found on his/her person. Additionally, an individual will be deemed to be in possession of a weapon if the weapon is found in personal property (for example: book bag, gym bag, purse) or in a place where the individual exercises control (for example: a desk, locker, or vehicle).
7. The alleged violation of this policy shall result in the immediate suspension of the student for a period not to exceed ten (10) school days, including an informal hearing if the suspension exceeds three (3) days. If, after formal hearing before the Board of School directors, or a committee or designee thereof, the student has been adjudicated to violated this policy, the student shall be expelled for a period of not less than one year; provided, however, that the Superintendent may recommend a discipline less than expulsion on a case-by-case, non-precedential basis. Students will not be permitted to attend or participate in school activities during the time of suspension/expulsion from school.
8. Special education students who are found to have violated this policy will continue to be entitled to all rights as specified in the Individuals with Disabilities Education Act (IDEA).
9. All incidents involving a student’s possession of a weapon or weapons in violation of this policy will be reported by the Superintendent to local law enforcement officials and to the Department of Education in accordance with **Section 1302-A** and **1303-A** of the Public School Code, as amended. In addition, the Administration will maintain the reports of incidents of violence as required by **Section 1307-A** of the Public School Code, as amended, will confiscate the weapon and will contact, if appropriate, the Cambria County Mental Health Department.
10. When a student is transferring into the District, prior to admission to the District, the parent or guardian must, upon registration, provide a sworn or affirmed statement as to whether or not that pupil was previously suspended or expelled from any public or private school of this commonwealth, or any other state, for an act or offense involving weapons, alcohol or drugs; or for the willful infliction of injury to another person for any act of violence committed on school property. This statement must be maintained as part of the student’s disciplinary record.

Bullying & Cyberbullying

Purpose

The Board is committed to providing a safe, positive learning environment for district students. The Board recognizes that bullying creates an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning, and may lead to more serious violence. Therefore, the Board prohibits bullying by district students.

Definitions

Bullying means an intentional electronic, written, verbal, or physical act or series of acts directed at another student or students, which occurs in a school setting and/or outside a school setting, that is severe, persistent, or pervasive and has the effect of doing any of the following:

1. Substantially interfering with a student's education.
2. Creating a threatening environment.
3. Substantially disrupting the orderly operation of the school.

Bullying, as defined in this policy, includes cyberbullying.

School setting means in the school, on school grounds, in school vehicles, at a designated bus stop, or at any activity sponsored, supervised, or sanctioned by the school.

Authority

The Board prohibits all forms of bullying by district students.

The Board encourages students who believe they or others have been bullied to promptly report such incidents to the building principal or designee.

Students are encouraged to use the district's report form, available from the building principal, or to put the complaint in writing; however, oral complaints shall be accepted and documented. The person accepting the complaint shall handle the report objectively, neutrally, and professionally, setting aside personal biases that might favor or disfavor the student filing the complaint or those accused of a violation of this policy.

The Board directs that verbal and written complaints of bullying shall be investigated promptly, and appropriate corrective or preventative action be taken when allegations are substantiated. The Board directs that any complaint of bullying brought pursuant to this policy shall also be reviewed for conduct which may not be proven to be bullying under this policy but merits review and possible action under other Board policies.

Title IX Sexual Harassment and Other Discrimination

Every report of alleged bullying that can be interpreted at the outset to fall within the provisions of policies addressing potential violations of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of a bullying investigation, potential issues of discrimination are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination as well as the incidents of alleged bullying.

Confidentiality

Confidentiality of all parties, witnesses, the allegations, the filing of a complaint, and the investigation shall be handled in accordance with applicable law, regulations, this policy, and the district's legal and investigative obligations.

Retaliation

Reprisal or retaliation relating to reports of bullying or participation in an investigation of allegations of bullying is prohibited and shall be subject to disciplinary action.

Delegation of Responsibility

Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying.

The Superintendent or designee shall develop administrative regulations to implement this policy.

The Superintendent or designee shall ensure that this policy and administrative regulations are reviewed annually with students.

The Superintendent or designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years and recommend necessary revisions to the Board.

District administration shall annually provide the following information with the Safe School Report:

1. Board's Bullying Policy.
2. Report of bullying incidents.
3. Information on the development and implementation of any bullying prevention, intervention, or education programs.

Education

The district may develop, implement, and evaluate bullying prevention and intervention programs and activities.

Programs and activities shall provide district staff and students with appropriate training for effectively responding to, intervening in, and reporting incidents of bullying.

Consequences for Violations

A student who violates this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, which may include:

1. Counseling within the school.
2. Parental conference.
3. Loss of school privileges.
4. Transfer to another school building, classroom, or school bus.
5. Exclusion from school-sponsored activities.
6. Detention.
7. Suspension.
8. Expulsion.
9. Counseling/Therapy outside of school.
10. Referral to law enforcement officials.

Unlawful Harassment

Purpose

The Board strives to provide a safe, positive learning climate for students in the schools. Therefore, it shall be the policy of the district to maintain an educational environment in which harassment in any form is not tolerated.

Authority

- The Board prohibits all forms of unlawful harassment of students by all district students and staff members, contracted individuals and vendors, and volunteers in the schools.
- The Board encourages students who have been harassed to promptly report such incidents to the designated employees.
- The Board directs that complaints of harassment be investigated promptly, and corrective action be taken when allegations are verified. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations. No reprisals or retaliation shall occur as a result of good faith charges of harassment.

Definitions OCR Guidelines on Sexual Harassment

- The term **harassment** includes but is not limited to repeated, unwelcome and offensive slurs, jokes, or other verbal, graphic or physical conduct relating to an individual's race, color, religion, ancestry, gender, sexual orientation, national origin, age or handicap/disability that create an intimidating, hostile or offensive educational environment.
- Social media/digital postings that can be ACCESSED during school time, may be subject to disciplinary action based on whether an administrator ascertains that student's educational time/environment has been negatively impacted as a result of the action.
- **Hazing** is subjecting students to abusive or humiliating tricks and/or ridicule.
- **Ethnic harassment** includes the repeated, unwelcome and offensive use of any derogatory word, phrase, or action characterizing a given racial or ethnic group that creates an intimidating, hostile, or offensive educational environment.
- **Sexual harassment** shall consist of unwelcome sexual advances, requests for sexual favors, and other inappropriate verbal or physical conduct of a sexual nature when:
 - Submission to such conduct is made explicitly or implicitly a term or condition of a student's academic status.
 - Submission to or rejection of such conduct is used as the basis for academic or work decisions affecting the individual.
 - Such conduct deprives a student of educational aid, benefits, services or treatment.
 - Such conduct has the purpose or effect of substantially interfering with the student's school performance or creating an intimidating, hostile or offensive education environment.

Examples of sexual harassment include but are not limited to: sexual flirtations, advances, touching or propositions; verbal abuse of a sexual nature; graphic or suggestive comments about an individual's dress or body; sexually degrading words to describe an individual; jokes, pin-ups, calendars, objects, graffiti, vulgar statements, abusive language, innuendoes, references to sexual activities, overt sexual conduct; or any conduct that has the effect of unreasonably interfering with a student's ability to work or learn or creates an intimidating, hostile or offensive learning or working environment.

Delegation of Responsibility

The district shall annually inform students, staff, parents, independent contractors and volunteers that unlawful harassment of students will not be tolerated, by means of

- distribution of written policy
- publication in handbooks
- presentation at an assembly
- training sessions
- posting of notice/signs.
- The district shall provide training for students and staff concerning all aspects of unlawful harassment.
- Each staff member shall be responsible to maintain an educational environment free from all forms of unlawful harassment.
- Each student shall be responsible to respect the rights of their fellow students and to ensure an atmosphere free from all forms of unlawful harassment.

Students shall be informed that they may choose to report harassment complaints to:

- building principals
- teachers
- counselors
- nurses

All employees who receive harassment complaints from a student shall report such to the building principal. If the building principal is the subject of a complaint, the student shall report the complaint directly to the Superintendent or designated administrator.

Guidelines

When a student believes that she/he is being harassed, the student should immediately inform the harasser that the behavior is unwelcome, offensive or inappropriate. If the unwelcome, offensive or inappropriate behavior continues, the student shall follow the established complaint procedure.

Complaint Procedure

- A student shall report a complaint of harassment, orally or in writing, to the building principal or a designated employee, who shall inform the student of his/her rights and of the complaint process.
- The building principal immediately shall notify the Superintendent or other designated administrator and shall conduct an impartial, thorough and confidential investigation of the alleged harassment.
- In determining whether alleged conduct constitutes harassment, the totality of the circumstances, nature of the conduct and context in which the alleged conduct occurred shall be investigated.
- The building principal shall prepare a written report summarizing the investigation and recommending disposition of the complaint. Copies of the report shall be provided to the complainant, the accused, the Superintendent and others directly involved, as appropriate.
- If the investigation results in a substantiated charge of harassment, the district shall take prompt corrective action to ensure the harassment ceases and will not recur.

Terroristic Threats

The Board recognizes the danger that terroristic threats and acts by student's presents to the safety and welfare of district students, staff and community. The Board acknowledges the need for an immediate and effective response to a situation involving such a threat or act.

Terroristic threat – shall mean a threat to commit violence communicated with the intent to terrorize another; to cause evacuation of a building; or to cause serious public inconvenience, in reckless disregard of the risk of causing such terror or inconvenience.

Terroristic act – shall mean an offense against property or involving danger to another person.

- The Board prohibits any District student from communicating terroristic threats or committing terroristic acts directed at any student, employee, Board member, community member or District property.
- The Board directs the Superintendent to react promptly and appropriately to information and knowledge concerning a possible or actual terroristic threat or act.
- The Superintendent or Superintendent's designee shall be responsible for developing administrative procedures to implement this policy.
- Staff members and students shall be responsible for informing the building principal regarding any information or knowledge relevant to a possible or actual terroristic threat or act.
- The building Principal shall immediately inform the Superintendent after receiving a report of such a threat or act.

When an administrator has evidence that a student has made a terroristic threat or committed a terroristic act, the following guidelines shall be applied:

1. The building principal may immediately suspend the student.
2. The building principal shall promptly report the incident to the Superintendent who will report the student to law enforcement officials. The Superintendent will report the incident to the Board as soon as possible.
3. The building principal shall inform any person directly referenced or affected by a terroristic threat, including but not limited to: any and all students (including the allegedly offending student) and their parents.
4. The Superintendent may recommend expulsion of the student to the Board.

If a student is expelled for making terroristic threats or committing terroristic acts, the Board may require, prior to readmission, that the student provide competent and credible evidence that the student does not pose a risk of harm to others, which may include a report from a mental health professional.

In the case of students with disabilities, the District will take all steps necessary to comply with the individuals with Disabilities Education Act and follow Board policy.

Flexible Instruction Days (FIDs)

CVSD was awarded five (5) Flexible Instruction Days to use each year during inclement weather or other emergency needs. The following outlines the regulations for a FID.

1. Teachers will have the option to work from home or in school. This is subject to change based on the circumstances.
2. FIDs days will be announced as soon as possible through our PowerSchool One-Call system. Please also follow the school website, our social media, and WJAC-TV as necessary.
3. After-school activities may be postponed.
4. First Period will serve as our first attendance check-in
 - if there are technology issues at home - contact the school by 7:40am
 - Email the homeroom teacher by 7:40am.
 - Call the main office by 7:40am.
 - Please be patient as we adjust attendance throughout the day.
5. Class Periods
 - DOs for teachers: formative checks for understanding, standardized test prep, continue a current activity, review old content, summary writing activity, etc.
 - DO NOT's for teachers: teach new content, give tests/quizzes, free time
 - Zoom meetings for each class.
 - 5-10 minutes of direct time with the students,
 - stay available via zoom for throughout the period.
 - Period attendance will be kept each period on a shared Google Sheet
 - All assignments/materials posted on Google Classroom.
 - Follow the regular daily bell schedule.
 - No Daily Rotation.
 - Study Halls do not meet via zoom.
 - Physical Education classes will not meet. All students will have Health.
 - Special Education - Resource Room will be available via zoom.
 - Completed assignments DO NOT EQUAL attendance.
 - Flexibility is the top priority.

Conemaugh Valley Curriculum Guide

Registration determines a student's high school educational experiences. All efforts will be made to ensure that each student can select the courses that would make them the most successful in the future. However, there will be times when courses conflict and opportunities may be limited. All scheduling and course placement is subject to the discretion of the building principal. We encourage you to seek assistance with course registration at the time students are scheduling. You may contact the main office to set up an appointment with our school principal or school counselor by calling 814-535-5523.

Scheduling Policies

CVHS has ten (10) periods.

1. All students are required to schedule and take at least seven (7) one-credit courses plus the required Physical Education/Health course and WIN course in order to gain as much education as possible during their high school years.
2. If a student fails to submit a full schedule request prior to the end of the registration period, the principal and counselor shall schedule those subjects available to satisfy the minimum class requirements.
3. Electives with fewer student requests will likely not be offered. Please keep this in mind when selecting alternative elective choices.

Schedule Changing/Withdrawing

1. Students dropping an Honors course are not eligible for the Honors course of the same subject the following year.
Ex) Drop Honors English 8 = Not eligible for Honors English 9
2. Students who have failed subjects and have not taken recovery credits will be expected to reschedule required subjects.
3. Important Dates

Important Dates	Item/Deadline
One Week after the First Day of School	The last day to request a schedule change is unless there is an error. Teacher signature and Principal approval are required.
After 3 rd Marking Period	Registration Window Opens up. Please consult with the school counselor on schedule requests

Graduation & Credit Requirements

Students must be able to demonstrate achievement through performance-based education. Planned courses will provide opportunities for all students to develop adult life roles, the skills of analysis, synthesis, evaluation and problem solving, information literacy, and significant knowledge in one or more areas of concentrated study.

To attain a Conemaugh Valley School District diploma, every student must have achieved proficiency levels on state assessments as required by the Pennsylvania Department of Education (or an approved pathway) and obtain a minimum of 24 units of credits.

Plan 1	Proficient or Advanced on all Keystone Exams: Algebra I, Literature, Biology
Plan 2	Earning PDE satisfactory composite score of 4452 on Keystone Exams and: <ul style="list-style-type: none"> • Scoring proficient on at least one Keystone Exam • No less than Basic on the remaining 2 Keystone Exams
Plan 3	Pass all courses associated with Keystone Exams and one of the following: <ul style="list-style-type: none"> • Complete an alternative assessment (PSAT, SAT, ACT, ASVAB, etc.) • Satisfactorily complete advanced coursework (Dual Enrollment, etc.) • Complete a pre-apprenticeship • Earn acceptance in a 4-year nonprofit for college-level coursework
Plan 4	Pass all courses associated with Keystone Exams and one of the following: <ul style="list-style-type: none"> • Pass the NOCTI (CTC students) • Pass the NIMS assessment in an approved CTE concentration
Plan 5	Pass all courses associated with Keystone Exams and demonstrate readiness for post-secondary engagement through three (3) pieces of evidence from your career portfolio. Examples include: <ul style="list-style-type: none"> • ACT WorkKeys • SAT Subject Tests • AP and Dual Enrollment Coursework • Higher Education Acceptance • Community Learning Project (approved by administration) • Completion of an Internship, externship, co-op, or full-time employment

**Subject to Change based on PA State Law or PA Department of Education Mandates*

Credit Requirements for Graduation

24 credits required (Grades 9-12)

4 credits English

3 credits Social Studies

3 credits Science

3 credits Mathematics

Physical Education each year

*If non-vocational student, an additional credit in Social Studies, Science, and Mathematics are required.

6 credits of Electives or Vocational

Vo-Tech Students are required to take 3 credits of vocational trade per year

In addition, graduating seniors must be a student on CVSD's enrollment records and meet the attendance requirement in order to participate in graduation ceremonies.

Grading Scale

Course Credits

Students earn credits for courses by achieving a passing grade by the end of the school year. To pass a course, students must have a final grade of 65% or better.

Grading Scale

The following grading scale is used to determine final grades:

- **A:** 100-93%
- **B:** 92-85%
- **C:** 84-75%
- **D:** 74-65%
- **F:** Below 65%

Deficiency Contacts

At the mid-point of a marking period, parents/guardians will be contacted by phone from a staff member for all students with grades in the D-F range. Please note that the minimum grade for a quarter in any class is 45%, and the maximum grade is 100%.

Weighted Grading Scale

To recognize the additional effort and achievement associated with courses demanding more rigorous study, a weighting system is applied to final student grade point averages for the purpose of computing class rank. This weighting system will not be retroactive to any courses completed prior to the adoption of this policy.

A cumulative weighted grade point average (GPA) and class rank will be calculated at the end of each grade level beginning in ninth grade, when credits start to accumulate. The cumulative weighted GPA is based on final grades and completed credits.

The following is the weighted grading scale for different levels of courses:

- **Level I (Not Weighted):** All courses not mentioned in the other columns.
- **Level II:** Final grade percentage x 1.10
 - Algebra III
 - Honors English 9
 - Honors English 10
 - Honors English 11
 - Honors Biology I
 - Spanish III
 - Trigonometry
 - All On-campus College Courses
 - All Dual Enrollment Courses
- **Level III:** Final grade percentage x 1.15
 - Anatomy & Physiology
 - Advanced Biology II
 - College Calculus
 - College Chemistry
 - Honors American Government
 - Honors English 12
 - Intro to College Physics
 - Public Speaking
 - Spanish IV

Promotion and Retention

Promotion and retention at Conemaugh Valley High School are determined based on academic performance and the accumulation of credits. To ensure that students are progressing appropriately toward graduation, the following criteria are applied:

- **Course Failure:** A course is considered failed if a student earns a grade of less than 65%.
- **7th and 8th Grade Promotion:** Students failing ELA or Math or two core courses (Science and Social Studies) will be required to repeat the grade.
- **Freshmen Status:** To be promoted to the 9th grade, students must have earned a 7th and 8th grade credit in ELA, Math, Science, and Social Studies.
- **Sophomore Status:** To be promoted to the 10th grade, students must have earned a minimum of six credits.
- **Junior Status:** To be promoted to the 11th grade, students must have earned a minimum of eleven credits.
- **Senior Status:** To be promoted to the 12th grade, students must have earned a minimum of sixteen credits.

Students who do not meet these credit requirements may be retained in their current grade level until they earn the necessary credits. Our goal is to support all students in achieving academic success and progressing towards graduation. If you have any questions about promotion and retention, or if your child is at risk of not meeting these requirements, please contact the school administration for guidance and support.

Credit Recovery

If a student receives a grade of 64% or lower in Math, Science, English, or Social Studies, they may be eligible for course recovery. Conemaugh Valley High School will notify parents of course recovery options upon request.

Please note the following guidelines for course recovery:

- A maximum of two courses may be made up via credit recovery per academic year.
- Enrollment in credit recovery requires the parent/guardian to cover the cost of the course.
- Payment must be processed and completed prior to the start of the course for the credit to be awarded.

For more information or to discuss course recovery options, please contact the school counselor.

Attendance and Retention

Any student who is absent for 25 days or more, where the school does not receive a medical excuse from a licensed practitioner, will be retained. This would be a result of exhausting their 10 parental excuses and having 15 unlawful days. Medical excuses from licensed practitioners do not count towards the 25 days.

These policies are in place to ensure that students meet academic and attendance standards, allowing them to progress successfully through their high school education.

College in High School

Conemaugh Valley High School has established partnerships with various local colleges to offer students the opportunity to earn college credit while enrolled in their high school courses.

Registration Process:

- All registration forms, fees, and deadlines are set by the college offering the course and must be paid directly to the college.
- The earned credits will appear on an official college transcript, which needs to be requested directly from the college and can be sent to other colleges for transfer of credit.

Credit Transfer:

- While many colleges will honor the credit earned through College in High School programs, we strongly recommend that students inquire at the college of their choice to clarify how the credits may be applied to their intended major.
- Please note that Conemaugh Valley School District (CVSD) has no jurisdiction over the registration procedures, forms, fees, deadlines set by the colleges, or the transferring of credit to post-secondary institutions.

Current College in High School Offerings:

- **Honors American Government**
 - College Partner: Pennsylvania Highlands Community College
 - Credits: 3
 - Equivalent College Course: GOV100
- **Advanced Biology II (Pending)**
 - College Partner: St. Francis University
 - Credits: 4
 - Equivalent College Course: BIOL111
- **College Chemistry**
 - College Partner: Mount Aloysius College
 - Credits: 4
 - Equivalent College Course: CH101
- **College Introductory Physics**
 - College Partner: Mount Aloysius College
 - Credits: 3
 - Equivalent College Course: SC103
- **Honors English 12**
 - College Partner: Pennsylvania Highlands Community College
 - Credits: 3
 - Equivalent College Course: ENG110
- **Public Speaking**
 - College Partner: Pennsylvania Highlands Community College
 - Credits: 3
 - Equivalent College Course: COM101
- **College Calculus**
 - College Partner: University of Pittsburgh
 - Credits: 4
 - Equivalent College Course: MATH220

These opportunities provide valuable experience and help students get a head start on their college education. For more information, please contact the school counselor.

School to Work Program

The School-to-Work Program is designed to give seniors an opportunity to balance their studies with employment. This program does not offer academic credit but allows students to work more hours during the week, serving as a motivator to maintain focus on behavior, attendance, and grades.

Eligibility Requirements:

- Students must have enough credits to graduate by only passing their core requirements.
- Students must hold a job where they average 15 hours or more of work per week.
- Students must maintain passing grades in their core classes.
- Students must provide their own transportation if leaving school early.

Interested incoming seniors should make an appointment with the school counselor to get the application and all other relevant details.

Penn Highlands Cooperative Agreement

In some cases, CVHS administration may permit students to take classes on campus at Penn Highlands College in either Johnstown or Ebensburg.

Program Details:

- Students are responsible for their own transportation to and from CVHS/Penn Highlands.
- The courses may replace core content and/or electives at CVHS.
- Any course taken will be given Level III credit and will be worth 3 credits at CVHS.
- Students and families are responsible for the full cost of the courses.

For more information or to discuss eligibility, please contact the school administration.



ALMA MATER

*Our Alma Mater we do praise thee
For all thy wisdom still
You've given us an education
Our futures to fulfill.*

*Lift high your glorious banners
Raise your voices to the sky
Give praise and admiration
To Conemaugh Valley High.*

